

**MELISSA INDEPENDENT SCHOOL DISTRICT**

**CONSENT TO PERFORM CRIMINAL HISTORY BACKGROUND CHECK AND  
ADVISING OF RIGHTS UNDER THE FAIR CREDIT REPORTING ACT**

I, \_\_\_\_\_, am an applicant for employment, volunteer, substitute teacher, or student teacher with the Melissa Independent School District. I have been advised that as a part of the application process, the district conducts a criminal history background check.

I, \_\_\_\_\_ do hereby consent to the district use of any information provided during the process in performing the criminal history background check.

I have been informed by the district that I have the right to review and challenge any negative information that would adversely impact the district's decision to offer employment, volunteer, or student teacher acceptance. I have also been advised that the district will give me a reasonable opportunity to clear up any mistaken information reported. However, I do understand that time is of the essence and reasonableness of time is within the sole discretion of the district.

The district has informed me that under the Fair Credit Reporting Act, I have certain rights concerning my review of the information reported. I will be provided the name, address, and telephone number of the reporting agency as well as the nature and substance of all information and the source.

Signed: (date) \_\_\_\_\_

\_\_\_\_\_  
Applicant's signature

**MELISSA INDEPENDENT SCHOOL DISTRICT**

**CRIMINAL HISTORY BACKGROUND CHECK**

Last Name:	
Maiden and/or other names used:	
First Name:	
Middle Name:	
Sex:	Female _____ Male _____
City:	
County:	
State:	
Date of Birth:	
Social Security No.:	

List Previous Addresses Back to the Age of 18:

City/Town	County	State	From	To