

**LANCASTER INDEPENDENT SCHOOL DISTRICT**

**CONSENT TO PERFORM CRIMINAL HISTORY  
BACKGROUND CHECK AND ADVISING OF RIGHTS  
UNDER THE FAIR CREDIT REPORTING ACT**

I, \_\_\_\_\_, am an applicant for a volunteer with the **Lancaster Independent School District**. I have been advised that as a part of the application process, the district conducts a criminal history background check.

I, \_\_\_\_\_ do hereby consent to the district use of any information provided during the application process in performing the criminal history background check.

I have been informed by the district that I have the right to review and challenge any negative information that would adversely impact the district's decision to offer approval for volunteering. I have also been advised that the district will give me a reasonable opportunity to clear up any mistaken information reported. However, I do understand that time is of the essence and reasonableness of time is within the sole discretion of the District.

The district has informed me that under the Fair Credit Reporting Act, I have certain rights concerning my review of the information reported. I will be provided the name, address, and telephone number of the reporting agency as well as the nature and substance of all information and the source.

The LISD is authorized by state law to obtain criminal history record information on applicants (Texas education code 22.083). The information requested below is necessary to obtain criminal history record information.

Please print.

Name \_\_\_\_\_  
Last First Middle

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sex:  Male  Female Ethnicity:  Black  White  
 Hispanic  Other

I understand that the information I am providing about age, sex and ethnicity will not be used to determine eligibility for volunteering, but will be used solely for the purpose of obtaining criminal history record information.

\_\_\_\_\_  
Signature Date

# LANCASTER INDEPENDENT SCHOOL DISTRICT



Human Resource Department  
422 S Centre Avenue - PO Box 400  
Lancaster, Texas 75146

## VOLUNTEER APPLICATION

We consider applicants for all positions without regard to race, color, age, religion, sex, national origin, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.  
**An Equal Opportunity Employer**

Name \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street/Box City State Zip AC/Telephone

Social Security Number \_\_\_\_\_

Nearest Relative not Living with you \_\_\_\_\_

Address \_\_\_\_\_  
Street/Box City State Zip AC/Telephone

Person to Notify in case of Emergency \_\_\_\_\_

Address \_\_\_\_\_  
Street/Box City State Zip AC/Telephone

Position for which you are applying \_\_\_\_\_

Desired Location 1) \_\_\_\_\_ 2) \_\_\_\_\_

Your child attend school in the desired location indicated above [ ] Yes [ ] No

Date Available \_\_\_\_\_ Hours Available for work \_\_\_\_\_

### EDUCATIONAL BACKGROUND

Check highest level attained:

[ ] Not High School Graduate (circle last grade completed.) 1 2 3 4 5 6 7 8 9 10 11 12

[ ] High School graduate [ ] GED

[ ] Two or more years college [ ] Bachelor's degree

[ ] Master's degree [ ] Other training or education \_\_\_\_\_

Are you computer literate? [ ] Yes [ ] No If yes, please explain proficiencies \_\_\_\_\_

If desired, you may attach a complete resume.

**REFERENCES**

Please list below references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated or supervised your performance.

Full Name of Reference	School District/Firm Name	Mailing Address	Position/Title	Area Code/Phone Number

**GENERAL INFORMATION**

Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? [ ] Yes [ ] No  
If yes, please state where, when, and the nature of the offense: \_\_\_\_\_

(Conviction of a felony is not an automatic bar to volunteering. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

**VERIFICATION**

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent volunteering. I further agree to observe all rules, regulations, and policies of the District now in force and effect or as they might change during my approved to volunteer, if I am volunteering by the District.

I authorize the references listed on this page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing same to you.

I understand that the district is required by Texas Education code 21.917 to obtain criminal history record information on applicants selected for employment (form attached).

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed one year. Any applicant wishing to be considered for volunteering beyond this time period may inquire as to whether or not applications are being accepted at that time.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date