



**DIVISION OF HUMAN RESOURCES**

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
400 S. Greenville Avenue Richardson, Texas 75081-4198  
469.593.0000 Fax 469.593.0255

**NOTICE TO APPLICANTS REGARDING CONSUMER REPORTS  
AND INVESTIGATIVE CONSUMER REPORTS**

In connection with your application for employment, the Richardson Independent School District ("RISD") may obtain consumer reports or investigative consumer reports that contain information about your employment history, criminal history (if any), and motor vehicle records. RISD may use these reports to make decisions concerning your application for employment. If RISD makes you a conditional offer of employment, it may then obtain a consumer report or investigative consumer report that contains information related to your medical history.

Before RISD takes any adverse action based in whole or part on any information contained in a consumer report or investigative consumer report, it will provide you with a copy of the report along with information necessary to contact the consumer reporting agency and a summary of your rights under the Fair Credit Reporting Act. Should RISD procure any investigative consumer report, you are entitled under federal law to request in writing to receive disclosure of the nature and scope of the investigation requested, along with a written summary of your rights under the Fair Credit Reporting Act.

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**CONSENT TO OBTAIN CONSUMER REPORT  
OR INVESTIGATIVE CONSUMER REPORT**

I have read the foregoing notice. I hereby authorize the Richardson Independent School District ("RISD") to obtain any consumer reports or investigative consumer reports described above.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Please use the following descriptions in determining your race:

American Indian or Alaskan Native	A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
Asian	A person having origins in any of the original peoples of the Far East, Southeast Asian, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Black or African American	A person having origins in any of the Black racial groups of Africa.
Native Hawaiian or Other Pacific Islander	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
White	A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
Hispanic or Latino	A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin.