

DEPARTMENT OF SOCIAL WORK

REQUEST FOR REFERENCE

Applicant: _____

To Applicant: Please check one of the following statements.

I retain the right to see any material sent by this reference, if I so desire.

I waive my right to see any material sent by this reference.

Note to Applicant-Please mail reference form directly to your references.

To Reference:

The above named individual has applied to Texas A & M-Commerce for admission into the Master of Social Work program. Your willingness to provide this reference for this applicant is greatly appreciated. Please be sure to fill out the form completely, sign the back page, date it and return it to:

Office of Graduate Studies and Research
Texas A & M-Commerce
P.O. Box 3011
Commerce, Texas 75429-3011

1. Please describe in what context you have known this applicant and for how long.

2. What would you describe as the applicant's greatest strengths?

3. What would you describe as the applicant's greatest limitations?

4. Please assess the applicant's level of ability to complete graduate work.

5. How would you rate this applicant's academic capacity compared to other individuals you have taught/supervised/worked with?

___ Top 1% ___ Top 5% ___ Top 10% ___ Top 20% ___ Top 50%

6. Please rate the applicant on the following items:

	<u>Excellent</u>	<u>Very good</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
1. Writing skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Oral communication skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Ability to solve problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Ability to think analytically	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Commitment to work with diverse populations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Ability to make sound judgments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Emotional stability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Self direction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Commitment to the field of social work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Additional comments:

Name _____ Date _____

Agency _____

Phone Number

Position _____

Privacy Policy

State law requires that you be informed of the following:

- (1) You are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law);
- (2) You are entitled to receive and review that information; and
- (3) You are entitled to have the information corrected at no charge to you