

TEXAS A&M UNIVERSITY – COMMERCE
Social Work Program

Field Practicum Student Evaluation

Student _____ Semester _____

Agency _____

Field Instructor _____ Date _____

Midterm Evaluation or Final Evaluation (Circle One)

This form is designed for the assessment of the student’s performances in the field practicum and readiness for entry level generalist social work practice. The uniqueness of the field instruction setting, client population, and student are considered in reviewing ratings for reporting student progress.

Students are expected to make progress in each of the skill areas listed on this form. Satisfactory achievement in each of the performances areas will be rated using the following scale:

- 1 = Unacceptable.** Student has serious problems in an area and requires exceptional effort to meet expectations.
- 2 = Needs improvements.** Performance is less than one would expect of a student.
- 3 = Meets expectations.** The student is performing well.
- 4 = Exceeds expectations.** Job/Skill performance surpasses what one would expect of a student.
- 5 = Mastery.** No further learning/improvement needed.

If a rating of 1 or is given, the Field Instructor should provide an explanation in the “comments” section.

The Field Instructor will evaluate the student’s level of achievement and place the appropriated number on the space indicated. There are two evaluations made, the first at midterm, the second at the completion of the practicum. It is expected that the Field Instructor and student will discuss the evaluation prior to the evaluation conference with the Director of Field Education.

1 Unacceptable	2 Needs Improvement	3 Meets Expectations	4 Exceeds Expectations	5 Mastery
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I. HELPING & COMMUNICATION SKILLS	1	2	3	4	5
1. Effectively utilize empathy with client systems					
2. Identify & Builds upon client's strengths & capacities					
3. Begins "where the client is" in intervention plans & services.					
4. Demonstrates understanding, sensitivity, and acceptance of vulnerable and oppressed populations, minorities, women, and gays & lesbians.					
5. Effectively intervenes with clients whose value systems, backgrounds, or lifestyle differ from the student's					
6. Identifies and engages significant others in the helping process					
7. Works successfully with antagonistic, hostile or difficult clients.					
8. Appropriately utilizes his/her authority and confrontation skills					
9. Effectively helps client systems achieve their goals					
10. Utilize effective termination skills in phone conversations, client interviews, and in professional relationships.					
11. Demonstrates ability to do written recording that is clear, factual, and appropriate for the agency.					
12. Verbally reports client information that is clear, concise, and factual.					
13. Uses active listening skills					
14. Uses appropriate style of communication (bargaining, collaboration, confrontation) for given situation.					

Comments:

1 Unacceptable	2 Needs Improvement	3 Meets Expectations	4 Exceeds Expectations	5 Mastery
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II. ASSESMENT & PLANNING SKILLS	1	2	3	4	5
1. Appropriately assesses client system's strengths and needs.					
2. Identifies environmental factors, which may affect client system's efforts.					
3. Conducts effective, focused interviews.					
4. Collects relevant information.					
5. Demonstrates an ability to use the problem solving process with different client systems (individual, family, group, etc.)					
6. Identify an appropriate plan for intervention.					
Comments:					

III. EVALUATION SKILLS	1	2	3	4	5
1. Assesses the intervention with client systems on an ongoing basis and makes appropriate modification.					
2. Uses knowledge from professional readings (journals, texts, etc.) to improve the services provided to client systems.					
3. Demonstrates an awareness of how evaluation relates to professional practice.					
Comments:					

1 Unacceptable	2 Needs Improvement	3 Meets Expectations	4 Exceeds Expectations	5 Mastery
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IV. LINKAGE SKILLS	1	2	3	4	5
1. Helps the client identify relevant resources and facilitates the client's access to needed services provided by agency and in the community.					
2. Makes appropriate referrals and plans following termination from services (i.e., discharge planning).					
3. Creatively and persistently develops new or previously unused resources.					
4. Participates effectively in inter-and and intra – agency teams groups.					
5. Advocates on behalf of the client system					
6. Facilitates cooperation among all resources involved					
Comments:					

V. DEMONSTRATES OF SOCIAL WORK VALUES & ETHICS	1	2	3	4	5
1. Demonstrates respect for the integrity, worth and dignity of the client.					
2. Allows clients to take responsibility for their own behavior (self-determination) without critical judgment.					
3. Practices social work values & adheres to the professional code of ethics.					
4. Identifies and handles professional value dilemmas.					
5. Respects client confidentiality.					
6. Promotes systems change to enhance social justice					
Comments:					

1 Unacceptable	2 Needs Improvement	3 Meets Expectations	4 Exceeds Expectations	5 Mastery
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VI. PROFESSIONAL ATTITUDES & WORK BEHAVIORS	1	2	3	4	5
1. Demonstrates an insightful awareness of his/her own personal feelings, attitudes and competence.					
2. Accepts responsibility of his/her own growth and development.					
3. Demonstrates appropriate professional behaviors and attitudes					
4. Maintains a professional purpose in relationships with clients.					
5. Responds appropriately in difficult situations					
6. Demonstrates increasing capacity for independent decision making.					
7. Demonstrates initiative and motivation					
8. Carries out all assigned duties in a timely manner					
9. Demonstrates effective time management					
10. Adheres to agency rules to policies.					
11. Dresses and presents self appropriately for agency setting and specific situations					
Comments:					

VII. RELATIONSHIP TO AGENCY & STAFF	1	2	3	4	5
1. Understands the formal and informal rules & processes of the agency.					
2. Follows agency procedures in providing services to clients					
3. Understands the similarities & differences between social work and other professional roles in the agency.					
4. Relates appropriately to agency staff					
5. Takes initiative in the supervisory relationship & makes productive use of field instruction.					
6. Follows through on supervisory conference plans.					
Comments:					

1. Identify the student's strengths and outstanding abilities.

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2. Identify areas which need continued attention or improvement.

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3. Discuss the student's educational/training goals for the placement.

Goals/Activities	Progress to Date

4. Other Comment:

Student Signature

Date

Agency Field Instructor Signature

Date

Field Faculty Signature

Date

Recommended Final Grade _____