



12th Class Day Faculty Rosters Online reporting


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The Faculty's Role

From the main screen of MyLeo, click on **12th Day Roster – Current Term**

TEXAS A&M
UNIVERSITY
COMMERCE



[myLeo](#) | [LeoPay](#) | [eCollege](#) | [Options](#) | [Logoff](#)

Welcome,

- To keep your personal information secure, [update your password](#).

A&M-Commerce Events

[1 Day](#) | [7 Days](#) | [30 days](#) | [180 days](#)

Tue, Sep 9, 2008 Register for Fall 2008-09 Classes - REGISTRATION for the Fall term is now open. Classes begin on August 25th. Register now!

Tue, Sep 9, 2008 Interested in Tennis Anyone? - "The tennis program is back this fall at TAMU-C, sponsored by the Rec Center. If you are interested in playing, or even if you want to learn, we invite you to come out and join us. For further information, please e-mail John Taylor at jtaylor7@leo.tamu-commerce.edu."

Tue, Sep 9, 2008 New Pool Hours at the MRC - New Pool Hours for Fall 2008 Starting August 25th Pool and Outdoor Area Hours: Monday - Thursday 6:15 am - 7:45 am 12:00 pm - 11:30 pm Friday 6:15 am - 7:45 am 12:00 pm - 9:30 pm Saturday 12:00 pm - 9:30 pm Sunday 1:00 pm - 9:30 pm

Tue, Sep 9, 2008 Texas A&M University System Pathways Research Symposium - Texas A&M University System 6th Annual Pathways Research Symposium --- November 7 - 8, 2008 STUDENT POSTER PRESENTATION Compete for cash prizes for best posters, Network with students from the TAMUS Universities, Enjoy campus activities, food & entertainment Registration for students presenting posters is Sept. 1 -- Oct. 19 for more information visit www.Tamu-Commerce.edu/gradschool/Pathways [More on the web...](#)

myLeo

- [Registration, Records, Grades](#)
- [Buy Parking Permits](#)
- [Drop Class Management](#)
- [12th Day Roster - Current Term](#) ←
- [12th Day Roster for Spring 2008](#)
- [2nd Day Roster for May-Mini 2008](#)
- [4th Day Roster for Summer I 2008](#)
- [4th Day Roster for Summer II 2008](#)
- [Early Intervention](#)

LeoPay

- [Check your balance or make payments toward your balance](#)
- [Enroll in a payment plan so you can pay your balance in installments](#)
- [Authorize others \(parents, employers, etc\) to view your bill and make payments](#)
- [Enter your bank account information so refunds can be deposited electronically](#)

The Faculty Roster

All courses that you are currently teaching will be listed.

Click on the course for which you want to enter Roster information.

Be sure to do your flex entry courses as well.



Faculty Class Roster

Term 200880, Faculty Name

The Higher Education Amendments of 1998, Public Law 105-244 (the Amendments of 1998), substantially changed the way funds paid toward a student's education are handled when a recipient of Title IV funds withdraws from school. Final regulations published November 1, 1999, implemented these statutory requirements. All schools, including foreign schools, were required to implement these provisions by October 7, 2000.

Based on this law, it is critical that you report students for non attendance or indicate their date of last attendance.

The class attendance procedure is available at: [Class Attendance](#)

Section ID	Class Title	Stat	Time & Location	Enr	Max	
MGT 305 05W	Mgmt & Organizational Behavior	Open	Web Based Class	33	35	Select

The Faculty Roster

A detailed course roster will appear.

Under “Has Attended” select either Never or Yes for each student.



Faculty Class Roster

Term 200880, Faculty Name

CWID	Student Name	Enroll Status	Class	Has Attended
99999999	Student Name 1	Enrolled	SR	<input type="radio"/> Never <input type="radio"/> Yes
99999999	Student Name 2	Enrolled	JR	<input type="radio"/> Never <input type="radio"/> Yes

The Faculty Roster

➤ **After updating the roster, scroll down to the bottom of the roster, read the validation statement, check the box and then click on the “Acknowledge” button.**

By checking the box to the left and pressing 'Acknowledge' button below, I am certifying that the above information is complete, true and correct.

Acknowledge