

Department of Health and Human Performance
Application for Master's Assistantship
Texas A&M University-Commerce, PO Box 3011, Commerce, Texas 75429-3011

To be returned to Dr. Ken Alford, Department Head, at the address above--attach a **copy of transcript(s)**.
A&M-Commerce, an Equal Opportunity University, complies with all federal requirements prohibiting discriminatory activities.

*An assistantship appointment must be preceded by full admission to a graduate program.

Name _____ or Campus Wide ID Number _____
Last First Middle/Maiden or Social Security Number

Mailing Address _____
Street or Box City State Zip Code

Permanent Address _____
Street or Box City State Zip Code

E-Mail Address _____

Day _____ Night _____ Date of _____ Place of _____
Phone Phone Birth Birth

Citizenship _____ TOEFL _____ Date Admitted to _____
Country (if applicable) A&M-Commerce Graduate School* _____

GRE Score: Total _____ Verbal _____ Undergraduate GPA _____

Type of appointment desired: ___ Graduate Asst. Teaching (GAT) ___ Graduate Asst. Non-Teaching (GANT)

Degree and major you will seek at A&M-Commerce _____

College/University and Location	Degree Received	Major	Date
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Teaching and/or Professional Certificates held (Examples-Texas Prov. Sec. in Phys. Ed., W.S.I., Aerobic Dance, etc) _____

Have you ever held a graduate appointment at A&M-Commerce? _____ Yes _____ No

If yes, give the date and kind of appointment _____

List any other information which may reflect your general qualifications _____

Employment

List in reverse order the positions you have held. Attach separate page if necessary.

Position

Employer and Location

Dates

References

Name

Position

Address

Phone

Statements by Applicant

1. What do you hope to accomplish during your tenure as a graduate student at A&M-Commerce?

2. After completing the degree, what do you hope to accomplish professionally in the next five years?

Signature of Applicant

Date

(For Office Use Only)

____ **Approved** ____ **Disapproved for the following reason(s)** _____

Signature of Department Head

Date

Master's Program and Graduate Assistantships Requirements

Assistantships for master's students are available and require teaching, laboratory instruction or research. The awarding of assistantships is considered a staffing function of the department making such appointment. Academic and creative excellence, professional competence, relevant experience or skills and maturity are the primary qualifications considered in the appointments.

Inquiries about applications in the Department of Health, Kinesiology and Sports Studies should be addressed to the departmental graduate studies coordinator. Applicants for assistantships must satisfy both The Graduate School and departmental requirements, both of which are addressed below. Note that the GPA for a graduate assistantship requirement **EXCEEDS** the GPA for full admission status. Full admission status requirements are identified below the requirements to hold a master's assistantship.

Full Admission Requirements:

To hold a Master's Level Assistantship a student must:

For the master's degree and a graduate assistantship in the Department of Health, Kinesiology & Sports Studies, each applicant **MUST** satisfy the following requirements:

- a. hold a bachelor's degree from a regionally accredited institution.
- b. file an application for admission to Graduate Studies.
- c. pay a non-refundable fee of \$35.00
- d. submit an official transcript.
- e. file a Graduate Record Examination (GRE) score with the graduate office (GRE test scores MUST be in the Graduate Office prior to being hired as a graduate assistant...there are NO exceptions!!).
- f. master's assistants must have full admission to a graduate degree program and either have an undergraduate GPA of 3.0 or higher **OR** have a graduate GPA of 3.0 or higher on a minimum of twelve semester hours of graduate credit.

Waiver of Out-of-State Tuition and Fees

Students who have not established residency in Texas and who hold full-time assistantships in their academic area are entitled to a waiver of out-of-state tuition and fees.

Work Load

The work load for a full-time assistant in the fall or spring semester is teaching six hours or working 20 hours per week. The summer teaching load shall be three hours per term. A lesser assignment is possible with a reduced stipend.

Course Load

The course load for a full-time assistant is 6-12 hours for the fall or spring semester and 3-7 hours for each summer term.

Performance and Evaluation

Any appointment is subject to satisfactory performance of assigned duties, progress toward the degree or program goal and maintenance of a 3.00 graduate grade point average. Appropriate corrective action may be initiated by the department head at any time during the semester. In case of termination, the graduate assistant shall have the right to appeal through normal administrative channels.