

**Athletic Training Society Constitution
Texas A&M University-Commerce**

Bylaws of the Athletic Training Society

adopted April 2004

Article I: Name

- Section I: This academic organization shall be named the Athletic Training Society (ATS) at Texas A&M University-Commerce.
- Section II: The ATS will be affiliated with the College of Education (COE).

Article II: Purpose and Function

- Section I: The purposes of the ATS are:
- a. To provide support to the Athletic Training Education Program at Texas A&M-Commerce and its professional staff; and to increase the quality of education thereof.
 - b. To provide members with opportunities for association and interaction.
 - c. To encourage members to become more involved in the athletic training profession by taking on social, moral and ethical obligations.
 - d. To contribute to the welfare of its members by instilling desire for self-improvement and scholastic excellence.
 - e. To educate its members on the important issues facing the athletic training profession today.
- Section II: The functions of the ATS are:
- a. To promote and encourage students' participation in athletic health care at A&M-Commerce as well as community affairs or activities.
 - b. To promote and encourage collaborative relationships with students and professionals of other health care disciplines.
 - c. To stimulate professionalism among student members by encouraging participation in campus, local, state, district, and national conferences and workshops.

Article III: Membership

- Section I: Active members: Membership shall be open to any student who has been formally admitted into A&M-Commerce's Athletic Training Education Program; and those students who are prospective athletic training students.
- Section II: Honorary members: Membership shall be given to all graduates of the Athletic Training Education Program at Texas A&M-Commerce; or any health care provider that has made an outstanding contribution to the association and is voted in by the membership.
- Section III: To remain a member of the ATS, each student must:
- a. Pay all semester or yearly dues by the assigned dates of October 1st and February 1st.
 - b. Actively participate in all scheduled activities or projects that the ATS votes on.
 - c. Attend meetings regularly.
 - d. Remain in academic good standing with the Athletic Training Education Program as well as the University; any member not in good standing will be automatically be dropped to inactive status.
- Section IV: An established point system shall be established for each active member to promote active participation in monthly meetings, fund-raisers, and service projects.
- a. Values for the point system will be determined by the officers of the ATS prior to each activity. Furthermore, these values will vary depending on the type and duration of the activity.
 - b. The point system shall be a running-total as long as one is an active member of the ATS.
 - c. Points may be taken away from an active ATS member if he/she:
 1. Does not attend a scheduled meeting.
 2. Misses the established deadline for membership dues.
 - d. Only members who obtain a predetermined amount of points shall be able to use ATS funds to attend conferences or other outside educational meetings.
 - e. Point totals for all active members will be recorded and maintained by the ATS Treasurer.
- Section V: The ATS does not discriminate against any person due to race, creed, color, national origin, gender, age, veteran status, religion or handicap.

Article IV: Fees and Dues

- Section I: The annual ATS dues for each member (except Honorary members) shall be \$15.00 per semester or \$25.00 per year.
- Section II: Members who fail to pay membership dues after October 1st and February 1st, will be penalized through the point system (see Article III, Section IV.c.2)
- Section III: Any member who fails to pay current dues shall be placed on inactive status, thus forfeiting all privileges of membership.

Article V: Officers

- Section I: The officers of this organization shall be the president, vice president, secretary, treasurer, and parliamentarian.
- Section II: Eligibility:
- Only individuals who are active members shall be eligible for any office.
 - The officers shall be elected by vote in which 2/3 membership will rule.
 - Only active members who are in good academic standing shall be eligible for any office.
 - Candidates can only be nominated by active members.
- Section III: Term of Office. The term of office shall be one calendar year (May 1st – April 30th).
- Section IV: Any elected officer can serve a maximum of two consecutive terms in his/her respective office.
- Section V: Removal of Officer. Any elected officer can be removed from office provided:
- Documented evidence indicating that an officer has failed to perform his/her duties must be presented at a scheduled meeting.
 - The accused officer must be given the opportunity to defend his/her actions.
 - A majority (2/3) of the active members must vote to remove an officer.

Article VI: Duties of Officers

- Section I: The President shall:
- Be of junior or senior status (academically)
 - Preside over all scheduled meetings of the association.
 - Appoint special committees with the approval of all officers and faculty sponsor.
 - Represent the ATS in matters relating to the association and perform all other duties pertaining to the office.
 - Co-sign on all ATS expenditures
- Section II: The Vice-President shall:
- Be of sophomore or junior status (academically)
 - Assume the duties of the president in the absence or disability of the president.
 - Perform all duties as assigned by the president.
 - Act as liaison between association and the Student Government Association; attending all SGA meetings and presenting summary of meeting to group.
 - Be aware of all scholarships that might be available to the membership.
- Section III: The Secretary shall:
- Prepare the minutes of all business meetings of the association and other committee meetings pertaining to such meetings.
 - Provide up-to-date names and addresses (including phone numbers and email addresses) of all members and graduates of the Athletic Training Education Program.
 - Review the policies and be responsible for recommendations of policy changes.
 - Present the minutes from the previous meeting at each meeting.
 - Provide current updates on local events of interest to the association.
 - Perform all other duties assigned by the president.
- Section IV: The Treasurer shall:
- Act as custodian of organizational funds.
 - Provide current financial reports at every meeting.
 - Co-sign checks (along w/ president) for monetary disbursements as the bylaws provide.
 - See that all dues and fees are collected and policies implemented.
 - Record and maintain each member's participation points.
 - Assist in all fund raising efforts.
 - Perform all other duties assigned by the president.

- Section V: The Parliamentarian shall:
- a. Provide order at all association meetings.
 - b. Assume the role of treasurer or secretary in the event of their absence.
 - c. Make sure that all business done at meetings is in accordance with the bylaws.

Article VII: Faculty Sponsor

- Section I: This individual shall be a full-time faculty member of the Athletic Training Education Program.
- Section II: The selection of the faculty sponsor must have 2/3 majority vote from the active members.
- Section III: Length of Term.
- a. The faculty sponsor shall be appointed for a 5 year term. The year of appointment will begin the same year that the ATEP is pursuing accreditation.
 - b. The faculty sponsor may serve a maximum of 2 terms. However, the second term must be approved by 2/3 majority vote of the active members.
- Section IV: The Faculty Sponsor(s) shall be responsible for:
- a. Serving as the liaison between members and affiliated university departments as well as, businesses and/or organizations involved with fund raising activities and/or field trips.
 - b. Attending all scheduled association meetings and committee meetings when invited.
 - c. Editing and maintaining copies of all documents produced for the ATS.
 - d. Co-sign on expenditures as needed (in absence of president or treasurer).
- Section V: Removal of Faculty Sponsor. Any faculty sponsor can be removed from his/her appointment provided:
- a. Documented evidence indicating that faculty sponsor has failed to perform his/her duties must be presented at a scheduled meeting.
 - b. The accused faculty sponsor must be given the opportunity to defend his/her actions.
 - c. A majority (2/3) of the active members must vote to remove the faculty sponsor.

Article VIII: Organizational Meetings

- Section I: This organization will conduct meetings on a bi-monthly basis (8 meetings per semester). Each meeting will take place in the Athletic Training/Rehabilitation Center (Field House).
- Section II: All meetings will be held the first and third week of each month, starting at 6:00 pm. The actual weekday will be determined at the first of each semester.
- Section III: Additional meetings may be called by any member who deems it necessary by requesting the President or highest officer available to do so.
- Section IV: At least 50% of the active members must be present to discuss association business.
- Section V: A copy of the previous meeting's minutes will be displayed on the bulletin board (located on the wall by the exam room in the athletic training/rehabilitation center) for all members to review. They will also be available on the association's web site.
- Section VI: All meetings will be conducted in a professional manner.

Article IX: Projects and Fund-Raisers

- Section I: All projects and events shall be agreed upon by at least 2/3 of the membership present at the meeting when the vote is taken.
- Section II: All active members shall participate in fund-raising projects.
- Section III: Only those active members who participate in the projects shall be allowed to use money for professional conferences. Eligibility will be determined after reviewing each student's points.

Article X: Amending the Constitution

- Section I: Any active member may propose additions, deletions, or modifications to the ATS Constitution.
- Section II: Any proposed modification to the ATSA Constitution must be approved by 2/3 majority of the active members.