

GRADUATE COUNCIL MINUTES

The Graduate Council met Tuesday, September 13, 2005, in the MSC Boardroom at 3:00 p.m. with Dean Allan D. Headley presiding. Members present were: Dr. Hasan Coskun, Dr. Wendell Edwards, Dr. Dick Fulkerson, Dr. Ray Green, Dr. John Hanners, Dr. Ben Jang, Dr. Jeff Kopachena, Dr. Chester Robinson, Dr. Mary Beth Sampson, Dr. Steven Shwiff, Dr. Janet Walker, and Dr. Dayle Yeager. Members absent were: Dr. Cynthia Harr, and Dr. Chris Myers. Dr. Jon Travis, Assistant Dean of Graduate Studies & Research was also in attendance. Elections to replace one representative for the College of Education and Human Services, the master's student representative and the doctoral student representative are in progress.

The minutes from the last Graduate Council, April 12, 2005, were approved.

ELECTION OF VICE-CHAIR

Dr. Dick Fulkerson nominated Dr. Ray Green as Vice-Chair. Dr. Green was elected unanimously.

Dr. Headley addressed the Council and spoke about his philosophy and goals for Graduate Studies and Research. He discussed the process by which present procedures that affect graduate programs can be accomplished. Requests for changes are assigned to a committee to study and to make a recommendation to the Graduate Council. Recommendations are forwarded to Deans Council, then the Presidents Advisory Council and if approved are added to the university procedures.

Dean Headley introduced Dr. Jon Travis the new Assistant Dean of Graduate Studies & Research, and stated that one of his major duties would be graduate recruitment. Other items mentioned were as follows:

1. Graduate Student Travel Funds—\$5,000 for 2005-06 will be available
2. Graduate Advisors' Roundtable—will continue this year
3. Thesis/Dissertation Workshop
4. Summer Graduate Fellowships (for students completing his/her thesis/dissertation) – pending availability of funds

REPORT FROM COMMITTEE ON ADMINISTRATION

Dr. Ray Green introduced his committee members.

REPORT FROM COMMITTEE ON CURRICULUM

Dr. Robinson introduced his committee members then led a discussion on *Graduate Certificate Programs*. Questions & concerns voiced were: Do we want to do this? What are the guidelines? We need a notation on the student's transcript. We need to notify the departments. Should the term "certificate" or another term be used?

REPORT FROM COMMITTEE ON GRADUATE FACULTY, RESEARCH, AND INSTRUCTION

Dr. Dick Fulkerson introduced his committee members.

GRADUATE RECRUITMENT

Dr. Jon Travis announced that presently, graduate enrollment is up over 195 students. He then presented some ideas about graduate recruitment for 2005-06.

INFORMATION ITEMS

Graduate Council members were invited to attend the Federation Fall Seminar on Friday, October 7, 2005. The seminar topic, *New Horizons for Graduate Education*, will be reflected in the plenary and luncheon addresses.

Currently, the Graduate School is conducting the following elections:

1. Faculty Representative from the College of Education & Human Services to replace Dr. Jon Travis
2. Student Representatives to the Council

ADJOURNMENT

The Council adjourned at 4:00.

Louise Skinner
Secretary to the Graduate Council