

Texas A&M University-Commerce - Internal Routing Form Approval for External Sponsored Projects

Investigator (s)	Dept	Phone ext.	Email
<input type="checkbox"/> PI <input type="checkbox"/> Co PI			
<input type="checkbox"/> PI <input type="checkbox"/> Co PI			
<input type="checkbox"/> PI <input type="checkbox"/> Co PI			
<input type="checkbox"/> PI <input type="checkbox"/> Co PI			

Proposal Title: _____

Funding Sponsor: _____ **Agency RFP#:** _____ **CFDA#:** _____ **Submission Deadline:** _____

Project Start Date: _____ **Project End Date:** _____ **Project Duration (years):** _____

Type of Sponsor:	Type of Proposal:	Type of Proposal:	Classification:
<input type="checkbox"/> Governmental	<input type="checkbox"/> Research	<input type="checkbox"/> Grant	<input type="checkbox"/> New
<input type="checkbox"/> Foundation	<input type="checkbox"/> Training/Instruction	<input type="checkbox"/> Agreement	<input type="checkbox"/> Renewal
<input type="checkbox"/> Corporation	<input type="checkbox"/> Community/Public Service	<input type="checkbox"/> Contract	<input type="checkbox"/> Supplement
<input type="checkbox"/> Individual	<input type="checkbox"/> Student Support	<input type="checkbox"/> Subcontract	<input type="checkbox"/> Continuation
<input type="checkbox"/> Other	<input type="checkbox"/> Academic Support	<input type="checkbox"/> Gift/Donation	
	<input type="checkbox"/> Other		

Project Requirements:	
Recombinant DNA	<input type="checkbox"/> Yes <input type="checkbox"/> No
Conflict of Interest	<input type="checkbox"/> Yes <input type="checkbox"/> No
Infectious Biohazards	<input type="checkbox"/> Yes <input type="checkbox"/> No
Classified or Proprietary	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commercial Potential	<input type="checkbox"/> Yes <input type="checkbox"/> No
International Project	<input type="checkbox"/> Yes <input type="checkbox"/> No
Radioactive Material	<input type="checkbox"/> Yes <input type="checkbox"/> No
Human Subjects IRB Approval?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vertebrate Animal Subjects IACUC Approval?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Budget Information	
Total Sponsor Funding Requested:	
Total Indirect Cost:	
Indirect Cost Rate:	%
Total Indirect Cost Base	
Total Indirect Cost Waived	

This section must be completed if faculty release time is requested. Complete adjunct salary section if adjunct(s) required to cover release time.

Project Year	Number of Course Releases Requested		Total Adjunct Salary (if applicable)
	Fall	Spring	
Year 1			
Year 2			
Year 3			
Year 4			
Year 5			

University Commitment – Cost Sharing or Matching Funds (If cost sharing/matching funds – signed documentation must be attached.)	
Account #	Amount

As PI or CO-PI, I certify that:

I am not delinquent on any federal debt, such as taxes, student loans, etc:

I am not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transactions by a federal department or agency;

I am responsible for technical conduct of the work and for submission of technical reports;

I am responsible for compliance with award terms and conditions;

I am not aware of potential sponsor publishing restrictions or sponsor requirements for patent rights; which are in violation of the TAMU System polices;

I agree to comply with the TAMUS Policy (15.01.03) Conflict of Interest and I have submitted the A&M-Commerce Significant Financial Interest Certification Statement;

I agree to comply with the A&M-Commerce Procedure (15.99.03 R1) & TAMUS Policy (15.99.03) Ethics in Research & Scholarship;

I agree to comply with the TAMUS Policy (17.02.01) on Management of Intellectual Property

Principal Investigator (PI) Signature

Co-PI Signature

Co-PI Signature

Co-PI Signature

Co-PI Signature

Co-PI Signature

Signature of Department Head/Director/College Dean certifies that you are aware of all requirements of this project and you agree to the commitment of faculty/staff effort, including release time and adjunct support if listed on page 1.

Signature of Department Head for PI

Signature of College Dean of PI

Signature of Grant Accountant

Signature of VP Business Administration

Signature of Graduate Dean

Signature of Provost

Texas A&M University-Commerce

Significant Financial Interest Certification

Significant financial interests occur when income anticipated from this sponsored project for the Investigator, Investigator's spouse, and dependent children:

- a) Exceeds \$10,000 in value as determined through reference to public prices or other reasonable measures of fair market value, and represents more than a five percent ownership interest in any single entity;
- b) Salary, royalties or other payments that when aggregated for me, my spouse, and my dependent children over the next twelve months are expected to exceed \$10,000. The term does not include: salary, royalties, or other remuneration from the Texas A&M University System; income from seminars, lectures, or teaching engagement sponsored by public and nonprofit entities; and income from service on advisory committees or review panels for public or nonprofit entities.

I hereby certify that:

Neither I, my spouse, nor my dependent children are officers, directors, partners, trustees, employees, advisory board members, or agents of the external agency funding this sponsored project or of any organization from which goods and services will be obtained under the sponsored activity;

Neither I, my spouse, nor my dependent children are the actual or beneficial owner of more than an aggregate of five percent (5%) of the voting stock or controlling interest of the external agency funding this sponsored project or of any organization from which goods and services will be obtained under the sponsored activity.

By my signature below, I certify to the Significant Financial Interest Certification.

Print Principal Investigator's Name

Title

Principal Investigator's Signature

Date

Federal Procurement Integrity Act Certification

Pursuant to the requirements of subsection 27(d)(7)(A) of the Office of Federal Procurement Policy Act, 41 U.S.C. 423 (hereinafter the Act), and Sections 3.104-1 through 3.104-9 of the Federal Acquisition Regulation (FAR), and preparation and/or submission of bids and/or offers for which the undersigned has participated or will participate in personally and substantially, the undersigned declares that:

I am familiar with, and will comply with, the requirements of subsection 27(a) of the Act and FAR 3.104-3 as follows:

During the course of any federal agency procurement of property or services, I understand that I am prohibited from knowingly:

- (1) making, directly or indirectly, any offer or promise of future employment or business opportunity to, or engaging, directly or indirectly, in any discussion of future employment or business opportunity with any procurement official of such agency;
- (2) offering, giving, or promising to offer or give, directly or indirectly, any money, gratuity, or other thing of value to any procurement official of such agency; or
- (3) soliciting or obtaining, directly or indirectly, from any officer or employee of such agency, prior to the award of a contract, any proprietary or source selection information regarding such procurement; and that

I will report immediately to the officer or employee of Texas A&M University-Commerce responsible for the offer or bid for any contract or modification of such contract, as the case may be, any information concerning a violation or possible violation of subsections 27(a), (b), (c), or (e) of the Act (see FAR 3.104-3), as implemented in the FAR.

By my signature below, I certify to the Federal Procurement Integrity Act Certification.

Print Principal Investigator's Name

Title

Principal Investigator's Signature

Date