

Graduate Council Minutes October 12, 2004

The Graduate Council met Tuesday, October 12, 2004, in the MSC Boardroom at 3:00 p.m. with Dean Allan D. Headley presiding. Members present were: Ms. Donna Anderson, Dr. Wendell Edwards, Dr. Dick Fulkerson, Dr. Dale Funderburk, Ms. Karyn Gomez, Dr. Ray Green, Dr. Cynthia Harr, Dr. Jeff Kopachena, Dr. Chester Robinson, Dr. R. N. Singh, Dr. Jon Travis, and Dr. Sandy Weeks. Members absent were, Mr. Michael Miller, Dr. Janet Walker, and Dr. Dayle Yeager.

Dean Headley called the meeting to order.

Action Items

1. The minutes from the last Graduate Council, September 14, 2004, were approved.
2. Dr. Headley presented the charges to the committees for 2004-05.

Review procedure on comprehensive examinations for master's degree programs.
Review requests from departments to change graduate admissions criteria for a specific program.

Review the non-degree status and how non-degree students are transferred into degree programs.

Review Curriculum Changes for 2004-05.

Review the role of the Graduate School in coordinating and monitoring Graduate Certifications at A&M-Commerce.

Review Nominations for Graduate Faculty Status.

Review Senior Graduate Faculty (Six Years).

Determine criteria for reviewing and forwarding applicants to System Graduate Faculty status.

Review procedure on Graduate Faculty membership to determine if new faculty should be granted Associate Graduate Faculty membership and be reviewed periodically.

Report from Committee on Graduate Faculty, Research, & Instruction

3. **Graduate Faculty Membership.** Dr. Travis presented the committee report recommending Associate Graduate Faculty membership for: Dr. Casey Brown (Educational Administration), Dr. Shannon Carter (Literature & Languages), Dr. Hugh Clark (Social Work), Dr. Julie Combs (Educational Administration), Dr. Hasan Coskun (Mathematics), Dr. Sherry Fairchild (Social Work), Dr. Connie Greiner (Secondary & Higher Education), Dr. M. Hunter Hayes (Literature & Languages), Dr. Isaac Land (History), Dr. Linda Morales (Computer Science), Dr. Rochelle Moss (Counseling), Dr. Derek Royal (Literature & Languages), Dr. Georgia Seminet (Literature & Languages), Dr. Joseph Stauffer (Marketing & Management), Dr. William Thompson (Elementary Education). Senior Faculty membership was recommended for Dr. Serge von Duvillard (Health, Kinesiology & Sports Studies), Dr. James Hardy (Secondary & Higher Education), Dr. Timothy Jones (Educational Administration). Visiting Associate Scholar was recommended for Dr. Galen D. Morgan (Agricultural Sciences) and one application for associate membership was not recommended.

The motion to approve the report was made by Dr. Travis, seconded by Dr. Robinson and unanimously approved.

Information Items

1. The results of recent elections were announced. New members to the Council are: Dr. John Hanners (Mass Media, Communications & Theater), Dr. Chris Myers (Marketing & Management); Karyn Gomez (Doctoral Student Representative from Elementary Education), and Donna Anderson (Master's Student Representative from Business Administration & MIS).
2. Dr. Headley discussed the Graduate Program Reviews and some changes to procedure A 11.02. Changes include the addition of a committee to review the departmental self study and report their findings and recommendations to the Dean of Graduate Studies & Research. One year after the review of the department, a follow-up review will be performed.
3. Dr. Headley informed the Council that a limited amount of travel funds for graduate students will be available and that departments will receive information on this shortly.
4. Departments have been informed of matching recruitment funds and the application process for obtaining these funds.
5. Once final approval is received, the Dean will request nominations and applications for the position of Assistant Dean of Graduate Studies. The position will be a 12-month appointment and will be 50% in the Graduate School and the remaining in the department.
6. A report on the recent Graduate Advisor Roundtable was presented to the Council.
7. A list of Faculty approved to teach graduate courses on an individual basis for Fall 2004 was presented to the Council.
8. Dr. Headley announced two scheduled events that would be of interest to all faculty. The Faculty Development Committee is sponsoring a "Campus Civility" Workshop with two afternoon sessions on Thursday, October 21, 2004. The Federation of North Texas Area Universities will hold a seminar on the A&M-Commerce campus. The Theme for the Seminar is "Integrity & Civility: Challenging Role for the Academy." The Plenary session is open to faculty and interested parties. Both events will be conducted by two nationally known experts on academic honesty and classroom civility. They are Dr. William Kibler, Vice President for Student Affairs at Mississippi State University and Mr. Gary Pavela, Director of Judicial Programs and Student Ethical Development at the University of Maryland. Council members were encouraged to attend both events. Faculty members can RSVP by calling the Graduate School at 5159.

ADJOURNMENT

The meeting adjourned at 3:47 p.m.

Louise Skinner
Secretary to the Graduate Council