

Graduate Council Minutes

The Graduate Council met Tuesday, November 12, 2002, in the MSC Boardroom at 3:00 p.m. with Dean Mathew Kanjirathinkal presiding. Members present were: Mr. Spencer Anderson, Mr. Sankaranarayanan Appadurai, Dr. Bobby Carmichael, Dr. Shawn Carraher, Dr. Judy Ford, Dr. Dale Funderburk, Dr. Ted Hansen, Dr. Helene Halvorson, Dr. Wayne Linek, Mr. Michael Miller, Dr. Robin Reid for Dr. Robert Baumgardner, Dr. R. N. Singh, Dr. Jon Travis, and Dr. Janet Walker. Members absent were Dr. Dean Ginther, Dr. Chester Robinson, and Dr. Dayle Yeager.

Report from Committee on Administration

Dr. Janet Walker presented a proposed procedure, A11.53 Orientation & Advisement of Graduate Students. The procedure is in response to the SACS Self-Study. Dr. Singh made the motion with a second from Dr. Linek to approve the procedure as presented. The Council unanimously approved the motion.

Dr. Walker presented proposed changes to procedure A11.35 Admission to the Graduate School. These included: requiring that the application fee be submitted as part of the application materials; revision of Probationary Admission criteria; and a provision that admission procedures be evaluated on a regular basis. Each issue was discussed and voted on separately. The report with changes was unanimously approved by the Graduate Council.

Dr. Helene Halvorson presented the committee report on Master's and Doctoral Assistantships which included recommendations concerning compensation and benefits. The report was supported by data on graduate assistantships gathered from 45 universities including area universities. A motion to accept the committee recommendation was made by Dr. Linek and seconded by Dr. Carraher. The Council unanimously approved the following:

That the recommended minimum pay for Master's graduate assistants (GA and GANT) be \$9,500 for 9 months. Also, that Doctoral GA's and GANT's be paid \$12,500 for 9 months. It was also recommended that all master's and doctoral assistants should receive a full tuition waiver, opportunity to purchase a staff parking permit, receive health care coverage, and an opportunity to purchase life insurance at a reduced rate.

Other issues concerning graduate assistantships will be further studied and presented to the Council.

Report from Ad Hoc Doctoral Review Guidelines Committee

Dr. Travis presented the proposed *Doctoral Program Review Guidelines*. He stated that the guidelines allow us to be proactive instead of reactive in improving our doctoral degree programs. The Council reviewed the guidelines one section at a time. Dr. Carraher made the motion to accept the guidelines. Dr. Singh seconded the motion and the motion was unanimously approved by the Council.

Report from Committee on Curriculum

Dr. Singh presented the committee report on 2003-04 Curriculum Changes. The report was reviewed by the Graduate Council and approved with changes.

Report from Committee on Graduate Faculty, Research and Instruction

Dr. Travis presented an amended report on Graduate Faculty applications. Dr. Linek made the motion to accept the report with Dr. Halvorson seconding the motion. The report on graduate faculty membership was approved by the Graduate Council:

Associate status was recommended for Dr. Kenneth Bandy (Business Administration & MIS), Dr. Jeffrey Gershman (Music), Dr. John Harper (Secondary & Higher Education), Dr. Keren Humphrey (Counseling), Dr. Brenda Kallio (Educational Administration), Dr. James Lile, Jr. (Mass Media, Communication & Theatre), Dr. Chris Myers (Marketing & Management), Dr. Ashley Renck (Agricultural Sciences), and Dr. Howard Richards (Physics).

Senior status was recommended for Dr. Pat Bagley (Agricultural Sciences), Dr. Gordon Gates (Educational Administration), and Dr. Patricia Linder (Elementary Education).

Dr. Travis presented the committee report on the procedure for graduate faculty reassigned time. The committee changed the wording of a previous resolution by removing the designation of 518s. The motion to accept the committee recommendation was made by Dr. Linek with a second by Dr. Carraher. The motion was unanimously approved.

ADJOURNMENT

The meeting adjourned at 4:45 p.m.

Secretary to the Graduate Council