

Agenda
Graduate Council
September 9, 2008 3:00 – 4:00 p.m.

Welcome & Introductions (Graduate Council and Graduate School Staff)

President Dan Jones

Action Items

Minutes of last Graduate Council (April 29, 2008)

Discussion Items

Dean's Philosophy on Graduate Education
Update on Federation of North Texas Area Universities
Enrollments

Committee Reports

Committee on Administration (Jon Travis)
Committee on Curriculum (John Hanners)
Committee on Faculty, Research & Instruction (Derek Royal)

Information Items

Announcements
Pathways Student Research Symposium at A&M-Commerce, November 7, 8, 2008. October 19th is the deadline for abstracts and registration for students, faculty and judges. For additional information visit <http://www.tamu-commerce.edu/gradschool/Pathways/>.
Pathways Junior Faculty Workshop at A&M-Commerce, November 7, 2008

Next Meeting: October 14, 2008

Adjournment

GRADUATE COUNCIL MEMBERS 2008-2009

| | Term Remaining in Years | Term Expires |
|--|----------------------------|-----------------|
| College of Arts and Sciences | | |
| Elected: | | |
| Dr. John Hanners | 2 | 2010 |
| Dr. Ben Jang | 3 | 2011 |
| Dr. Sharon Kowalsky | 3 | 2011 |
| Dr. Derek Royal | 1 | 2009 |
| Appointed: | | |
| Dr. Jeff Kopachena | 2 | 2010 |
| College of Business & Technology | | |
| Elected: | | |
| Dr. John Humphreys | 3 | 2011 |
| Dr. Janet Walker | 3 | 2011 |
| Dr. Dayle Yeager | 1 | 2009 |
| Appointed: | | |
| Dr. Steven Shwiff | 3 | 2011 |
| College of Education & Human Services | | |
| Elected: | | |
| Dr. Ken Alford | 2 | 2010 |
| Dr. Linda Openshaw | 2 | 2010 |
| Dr. Chester Robinson | 1 | 2009 |
| Dr. Jon Travis | 3 | 2011 |
| Appointed: | | |
| Dr. Harry Fullwood | 1 | 2009 |
| Graduate School | | |
| Dean Allan D. Headley, Chair | | |
| Dr. Mary Beth Sampson, Interim Vice-Chair | | |
| Doctoral Student Representative | 1 | 2009 |
| Master's Student Representative | 1 | 2009 |

Graduate Council Committees 2008-2009

ADMINISTRATION

Dr. Jon Travis (Chair), Educational Leadership
Dr. John Humphreys, Marketing & Management
Dr. Jeff Kopachena, Biological & Environmental Sciences
Dr. Sharon Kowalsky, History
Doctoral student representative

CURRICULUM

Dr. John Hanners (Chair), Mass Media, Communication & Theatre
Dr. Ben Jang, Chemistry
Dr. Linda Openshaw, Social Work
Dr. Steven Shwiff, Accounting, Economics & Finance
Dr. Dayle Yeager, Industrial Engineering & Technology
Master's student representative

GRADUATE FACULTY, RESEARCH & INSTRUCTION

Dr. Derek Royal (Chair), Literature & Languages
Dr. Ken Alford, Health and Human Performance
Dr. Harry Fullwood, Psychology & Special Education
Dr. Chester Robinson, Counseling
Dr. Janet Walker, Business Administration & MIS

Agenda Committee

Dr. Hanners
Dr. Royal
Dr. Travis

Chair

Dr. Allan D. Headley, Dean of Graduate Studies & Research

Interim Vice Chair

Dr. Mary Beth Sampson

**Graduate Council
Accomplishments 2007-2008**

Committee on Administration

Determined that Doctoral Departments should review admission and pre-admission advising processes for their doctoral programs. The review should be part of the program review.

Approved new admissions criteria for MED in Agricultural Sciences.

Approved the use of UNT Intensive English Program in place of TOEFL for applicants in the Rajabhat program.

Committee on Curriculum

Established an official procedure for second master's degree.

Established an official procedure for Master's of Science degree.

Approved request from the Department of Literature and Languages to change the doctoral residency requirements.

Approved request from Department of Literature and Languages for a graduate certificate program in *Children's & Adolescent Literature and Culture*.

Approved request from the Department of Literature & Languages to change language requirement for Master's of Art in English, Master's of Art in Spanish, and Doctor of Philosophy in English.

Committee on Graduate Faculty, Research & Instruction

Approved removal of 3-year associate graduate faculty status to strengthen criteria for associate membership.

Recommended changes to Interim Provost Hendrix in regard to faculty workload procedure for thesis/dissertations.

The following chart represents the approved "Characteristics of Texas Public Doctoral Programs".

Characteristics of Texas Public Doctoral Programs¹

| Measure | Operational Definition | Reporting Source |
|---|--|--------------------|
| Number of Degrees Per Year | Rolling three-year average of the number of degrees awarded per academic year | Coordinating Board |
| Graduation Rates | Rolling three-year average of the percent of first-year doctoral students ² who graduated within ten years | Coordinating Board |
| Average Time to Degree | Rolling three-year average of the registered time to degree ³ of first-year doctoral students within a ten year period | Coordinating Board |
| Employment Profile (in field within one year of graduation) | Percentage of the last three years of graduates employed in academia, post-doctorates, industry/professional, government, and those still seeking employment (in Texas and outside Texas) | Institution |
| Admissions Criteria | Description of admission factors | Institution |
| Percentage Full-time Students (FTS) with Financial Support | In the prior year, the percentage of FTS (≥ 18 SCH) with support/the number of FTS | Institution |
| Average Financial Support Provided | For those receiving financial support, the average financial support provided per full-time graduate student (including tuition rebate) for the prior year, including research assistantships, teaching assistantships, fellowships, tuition, benefits, etc. that is "out-of-pocket" | Institution |
| Student-Core Faculty ⁴ Ratio | Rolling three-year average of full-time student equivalent (FTSE) /rolling three-year average of full-time faculty equivalent (FTFE) of core faculty | Institution |
| Core Faculty Publications | Rolling three-year average of the number of discipline-related refereed | Institution |

¹ Programs included only if in existence 3 or more years. Program is defined at the 8-digit CIP code level.

² First-year doctoral students: Those students who have been coded as doctoral students by the institution and have either completed a master's program or at least 30 SCH towards a graduate degree.

³ Registered time to degree: The number of semesters enrolled starting when a student first appears as a doctoral student until she completes a degree, excluding any time taken off during graduate study. The number of years is obtained by dividing the number of semester by three.

⁴ Core Faculty: Full-time tenured and tenure-track faculty who teach 50 percent or more in the doctoral program or other individuals integral to the doctoral program who can direct dissertation research. (A faculty member may be counted only once within an institution's program inventory.)

| Measure | Operational Definition | Reporting Source |
|------------------------------------|--|--------------------|
| | papers/ publications, juried creative/performance accomplishments, book chapters, notices of discoveries filed/patents issued, and books per year per core faculty member. | |
| Core Faculty External Grants | Rolling three-year average of the number of core faculty receiving external funds, average external grant \$ per faculty, and total external grant \$ per program per academic year ⁵ | Institution |
| Percentage Full-Time Students | Rolling three-year average of the FTS (≥ 9 SCH)/number students enrolled (headcount) for last three fall semesters | Coordinating Board |
| Number of Core Faculty | Number of core faculty in the prior year | Institution |
| Faculty Teaching Load | Total number of semester credit hours in organized teaching courses taught per academic year by core faculty divided by the number of core faculty in the prior year | Institution |
| Faculty Diversity | Core faculty by ethnicity (White, Black, Hispanic, Other) and gender, updated when changed | Institution |
| Student Diversity | Enrollment headcount by ethnicity (White, Black, Hispanic, Other) and gender in program in the prior year | Coordinating Board |
| Date of Last External Review | Date of last formal external review, updated when changed | Institution |
| External Program Accreditation | Name of body and date of last program accreditation review, if applicable, updated when changed | Institution |
| Student Publications/Presentations | Rolling three-year average of the number of discipline-related refereed papers/ publications, juried creative/performance accomplishments, book chapters, books, and external presentations per year per student | Institution |

NOTE: In the online system, a "comments" field will be available in which the institution may explain any anomalies.

⁵ All external funds received from any source including research grants, training grants, gifts from foundations, etc.

Last Edited 6/11/07 (following meeting with GEAC)

TAMU - Commerce
Preliminary Enrollment Report

| Fall 2008 Local Enrollment through Sunday, September 7, 2008 | | | | | | | |
|---|--------------|--------------|--------------|---------------|-------------|-------------|--------------------|
| compared to Fall 2007 Local Enrollment as of Sunday, September 9, 2007 | | | | | | | |
| Day to Day Comparison | | | | | | | |
| Headcount by Classification | | | | | | | |
| Class | 2008 | 2007 | Difference | Percent | Full-time | Part-time | Final 07 Certified |
| Freshmen | 968 | 1038 | -70 | -6.74% | 874 | 94 | 1020 |
| Sophomores | 825 | 843 | -18 | -2.14% | 702 | 123 | 809 |
| Juniors | 1233 | 1291 | -58 | -4.49% | 947 | 286 | 1309 |
| Seniors | 1968 | 1997 | -29 | -1.45% | 1349 | 619 | 2027 |
| Total Undergraduates | 4994 | 5169 | -175 | -3.39% | 3872 | 1122 | 5165 |
| Post Bacc & Grad Non-Degree (incl. Teacher Cert) | 429 | 456 | -27 | -5.92% | 50 | 379 | 777 |
| Masters | 3146 | 3045 | 101 | 3.32% | 826 | 2320 | 2598 |
| Total Masters | 3575 | 3501 | 74 | 2.11% | 876 | 2699 | 3375 |
| Doctoral | 355 | 340 | 15 | 4.41% | 68 | 287 | 339 |
| Total Doctoral | 355 | 340 | 15 | 4.41% | 68 | 287 | 339 |
| Total Graduates | 3930 | 3841 | 89 | 2.32% | 944 | 2986 | 3714 |
| TOTAL ENROLLMENT | 8924 | 9010 | -86 | -0.95% | 4816 | 4108 | 8879 |
| Credit Hours by Level | | | | | | | |
| | 2008 | 2007 | Difference | Percent | | | Final 07 Certified |
| LL | 26524 | 27780 | -1256 | -4.52% | | | 31790 |
| UL | 35057 | 36890 | -1833 | -4.97% | | | 33052 |
| Total Undergraduate | 61581 | 64670 | -3089 | -4.78% | | | 64842 |
| Masters | 21206 | 20763 | 443 | 2.13% | | | 19404 |
| Doctoral | 1650 | 1587 | 63 | 3.97% | | | 1593 |
| Total Graduate | 22856 | 22350 | 506 | 2.26% | | | 20997 |
| TOTAL CREDIT HOURS | 84437 | 87020 | -2583 | -2.97% | | | 85839 |
| Credit Hours by College | | | | | | | |
| | 2008 | 2007 | Difference | Percent | | | |
| College of Arts & Sciences | | | | | | | |
| Total Undergraduate | 32550 | 34470 | -1920 | -5.57% | | | |
| Total Graduate | 3663 | 3221 | 442 | 13.72% | | | |
| Total CAS | 36213 | 37691 | -1478 | -3.92% | | | |
| College of Business & Technology | | | | | | | |
| Total Undergraduate | 9715 | 10085 | -370 | -3.67% | | | |
| Total Graduate | 7763 | 7790 | -27 | -0.35% | | | |
| Total CBT | 17478 | 17875 | -397 | -2.22% | | | |
| College of Education & Human Services | | | | | | | |
| Total Undergraduate | 19316 | 20115 | -799 | -3.97% | | | |
| Total Graduate | 11430 | 11339 | 91 | 0.80% | | | |
| Total COEHS | 30746 | 31454 | -708 | -2.25% | | | |
| TOTAL | 84437 | 87020 | -2583 | -2.97% | | | |
| Headcount by Ethnicity | | | | | | | |
| | 2008 | 2007 | Difference | Percent | Female | Male | Final 07 Certified |
| White/Non-Hispanic (1) | 5756 | 5831 | -75 | -1.29% | 3737 | 2019 | 5751 |
| Black/Non-Hispanic (2) | 1541 | 1550 | -9 | -0.58% | 1021 | 520 | 1529 |
| Hispanic (3) | 766 | 786 | -20 | -2.54% | 492 | 274 | 779 |
| Asian/Pacific Islander (4) | 206 | 192 | 14 | 7.29% | 100 | 106 | 179 |
| American Indian/Alaskan Native (5) | 87 | 80 | 7 | 8.75% | 57 | 30 | 79 |
| Non-Resident Alien/Foreign National (6) | 568 | 571 | -3 | -0.53% | 199 | 369 | 562 |
| TOTAL | 8924 | 9010 | -86 | -0.95% | 5606 | 3318 | 8879 |