

AGENDA
Graduate Council
September 13, 2005

Introductions

Action Items

Minutes of last Graduate Council (April 12, 2005)
Election of Vice Chair

Remarks and Announcements by Dean Headley

Committee Reports

Committee on Administration (Ray Green)
Committee on Curriculum (Chester Robinson)
Committee on Faculty, Research & Instruction (Dick Fulkerson)

Discussion Item

Graduate Recruitment Plan

Information Items

Federation Seminar, October 7, 2005 at Texas Woman's University
"New Horizons for Graduate Education"

Graduate Council Elections

1. College of Education to replace Dr. Jon Travis
Nominations due September 15th
Voting September 19 through September 24th
2. Election for student representatives to Graduate Council
Nominations due September 13th
Voting September 19th through September 24th

CGS Thesis Award Competition

Jack Kent Cooke Graduate Scholarship

Nominated Julie Hotz, Art

Federation Toulouse Scholarship

Peter Calvin, Art, nominated for Master's Scholarship

Next Meeting: October 11, 2005

Adjournment

GRADUATE COUNCIL MEMBERS 2005-2006

	Term Remaining in Years	Term Expires
College of Arts and Sciences		
Elected:		
Dr. John Hanners	2	2007
Dr. Dick Fulkerson	1	2006
Dr. Ben Jang	3	2008
Dr. Hasan Coskun	3	2008
Appointed:		
Dr. Jeff Kopachena	2	2007
College of Business & Technology		
Elected:		
Dr. Chris Myers	3	2008
Dr. Wendell Edwards	1	2006
Dr. Janet Walker	3	2008
Dr. Dayle Yeager	1	2006
Appointed:		
Dr. Steven Shwiff	3	2008
College of Education & Human Services		
Elected:		
Dr. Cynthia Harr	2	2007
Dr. Chester Robinson	1	2006
(replacement for Dr. Jon Travis)	2	2007
Dr. Mary Beth Sampson	3	2008
Appointed:		
Dr. Raymond Green	1	2006
Graduate School		
Dean Allan D. Headley		
Doctoral Student Representative	1	2006
Master's Student Representative	1	2006

Graduate Council Minutes
April 12, 2005

The Graduate Council met Tuesday, April 12, 2005, in the MSC Boardroom at 3:00 p.m. with Dean Allan D. Headley presiding. Members present were: Dr. Dick Fulkerson, Ms. Karyn Gomez, Dr. Ray Green, Dr. John Hanners, Dr. Jeff Kopachena, Mr. Michael Miller, Dr. Chris Myers, Dr. Mary Beth Sampson, Dr. R. N. Singh, and Dr. Jon Travis. Members absent were: Ms. Donna Anderson, Dr. Wendell Edwards, Dr. Dale Funderburk, Dr. Cynthia Harr, Dr. Chester Robinson, Dr. Janet Walker, and Dr. Dayle Yeager.

Dean Headley called the meeting to order.

Action Items

The minutes from the last Graduate Council, March 8, 2005, were approved.

Report from Committee on Administration

Dr. Green presented the committee report on an exception to the *Twelve-hour Rule*. The committee recommends allowing students working toward a state or professionally mandated certification to use up to eighteen hours of credit toward a master's degree program. The specific courses would be at the discretion of the department. Currently, students are limited to twelve hours. The motion to accept the proposal was made by Dr. Fulkerson and seconded by Dr. Travis. The motion, with amendments, was approved by the Graduate Council.

Report from Committee on Faculty, Research & Instruction

The Graduate Council approved the report from the committee to continue senior membership for Dr. Gerald Duchovnay, Dr. John Hanners, Dr. William Masten, Dr. Mary Beth Sampson, and Dr. Jon Travis.

Report from Scholarship Committee

The 2004-05 Scholarship Committee was comprised of Dr. John Hanners, Chair, Dr. Cynthia Harr, Dr. Jeff Kopachena, Dr. Kathryn Jacobs, Dr. Chris Myers, and Dr. Mary Beth Sampson. Dr. Hanners presented the 2004-05 Scholarship recipients:

Heliodoro Sanchez will be awarded the Jerry & Marilyn Morris Distinguished Doctoral Student Award.
Peter Calvin will be awarded the Jerry & Marilyn Morris Distinguished Master's Student Award.
Brent Donham and Kathy Stephens will be awarded Lafferty Doctoral Scholarships.

Jerry & Marilyn Morris Outstanding Doctoral Students are: Jill Bennett, Counseling; Mei Jiang, Psychology & Special Education; Iris Johnson, Literature & Languages; Jintavee Monsakul, Secondary & Higher Education; Joel Palmer, Elementary Education; and Heliodoro Sanchez, Educational Administration.

Jerry & Marilyn Morris Master's Outstanding Students are: Elizabeth Barnhart, Sociology & Criminal Justice; Megan Besozzi, Psychology & Special Education; Scott Bouis, Economics; Peter Calvin, Art; James Gist, Music; Elida Lopez, Educational Administration; Kristen McDowell, Agricultural Sciences; Lori Murillo, Elementary Education; Tammy Nichols, Biological & Environmental Sciences; Jennifer Pate, Literature & Languages; James Bradford Payne, Mathematics;

John Howard Perkins, Secondary & Higher Education; Ginger Robinson, Counseling; Jeremy Rummel, Chemistry; Jacob Saucier, Computer Science; Celia Ann Stogner, Mass Media, Communications & Theatre; and Kathryn White, History.

Discussion Item

Dean Headley discussed the need to establish guidelines for use of deregulated tuition set-aside scholarships. He also announced that Mr. John Montford, graduate commencement speaker at the December 2004 graduation gave a donation that was used to begin a *Graduate Fellowship Fund*.

Dean Headley discussed aspects of the Texas Higher Education Coordinating Board Graduate Education Advisory Committee (GEAC) meeting in Austin, March 11, 2005. Concerns of the GEAC are quality of degrees awarded, new doctoral degree programs in the State and access & opportunity.

Dean Headley complimented the Council on a successful year.

Information Items

1. Twenty-eight faculty attended the March 23, 2005, Research Meeting presented by Mike Cronan from the System Research Foundation
2. Dates to remember:

April 13, 2005	Deadline for Jack Kent Cook Scholarship Applications
April 14, 2005	Grant Resource Center Workshop
May 14, 2005	Commencement
September 5, 2005	Deadline for CSGS Thesis Award Applications

ADJOURNMENT

The meeting adjourned at 4:06 p.m.

Louise Skinner
Secretary to the Graduate Council

**Graduate Council Committees
2005-2006**

ADMINISTRATION

Dr. Raymond Green (Chair), Psychology & Special Education
Dr. Hasan Coskun, Mathematics
Dr. Jeff Kopachena, Biological & Environmental Sciences
Dr. Chris Myers, Marketing & Management
Dr. Janet Walker, Business Administration & MIS
xxxxxxxxxx, Doctoral Representative

CURRICULUM

Dr. Chester Robinson (Chair), Counseling
Dr. Steven Shwiff, Economics & Finance
Dr. John Hanners, Mass Media, Communication & Theatre
Dr. Cynthia Harr, Social Work
Dr. Dayle Yeager, Industrial Technology
xxxxxxxxxx, Master's Representative

GRADUATE FACULTY, RESEARCH & INSTRUCTION

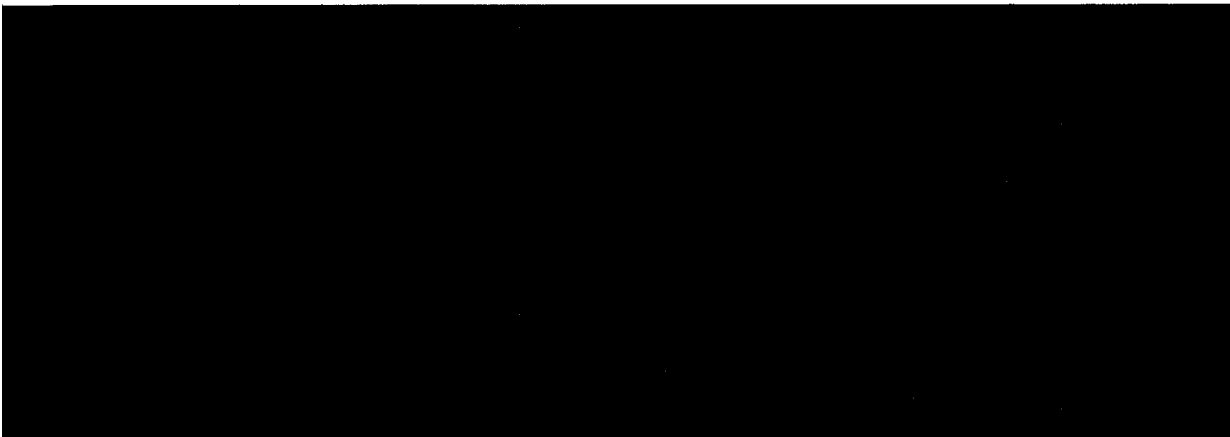
Dr. Richard Fulkerson (Chair), Literature & Languages
Dr. Wendell Edwards, Accounting
Dr. Ben Jang, Chemistry
Dr. Mary Beth Sampson, Elementary Education
(Replacement for Travis)

AGENDA

Dr. Richard Fulkerson
Dr. Ray Green
Dr. Chester Robinson

VICE CHAIR

Dr. xxxxxxxxxxx



**Graduate Recruiting
at
A&M-Commerce**

Today

(What we are doing now)

**Communication with
prospective students**

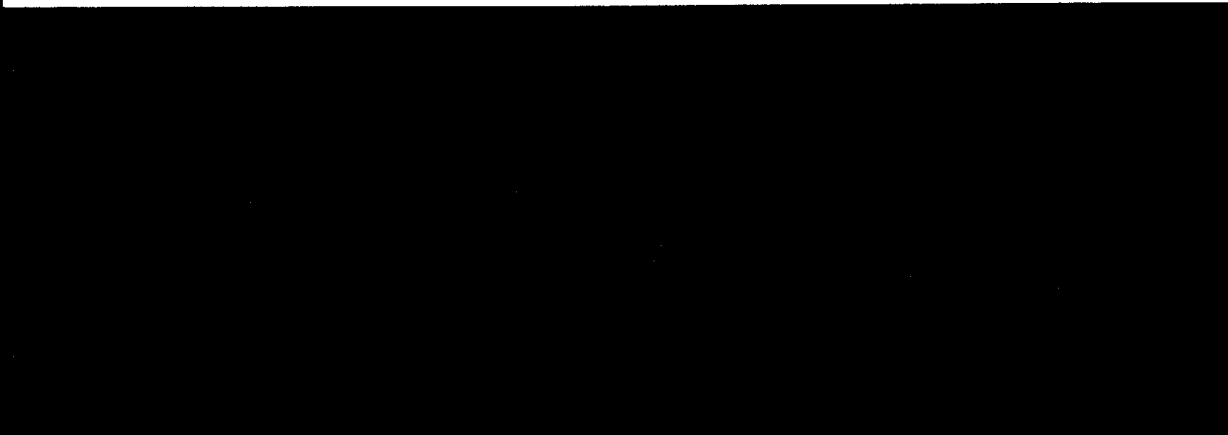
- Graduate Office
- Department/Program

Tomorrow

(What we hope to do)

Enrollment objectives

- Establish five-year objectives in consultation with Provost's Office, academic deans, and academic department faculty

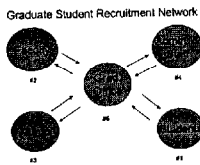


Create core messages for the Graduate Programs

- Reputation
- Funding & costs
- Location
- Post-graduate opportunities
- Size
- Facilities & technology
- Environment

Secure commitment

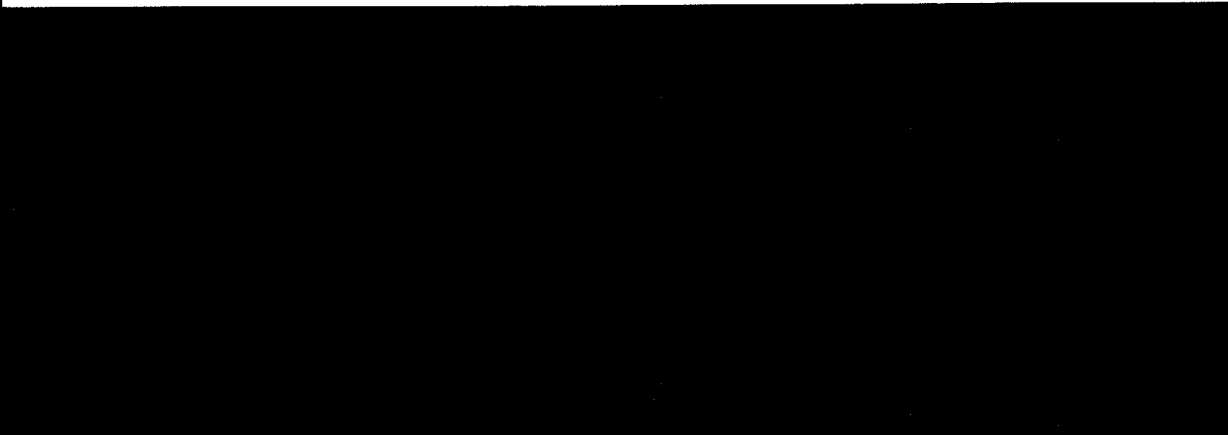
- From administration, faculty, support staff, current students, and alumni to "win the case"



- Convene new advisory group**
- Collect information**
- Upgrade promotional efforts**
- Plan and conduct special events**

Upgrade communication with potential students

- Integrate components of Jackson's 12-step plan
 - Additional letters
 - Telephone Calls
 - Web cards and other mail reminders
 - Emails
- Renew contact with potential students from previous semesters



**Graduate Council
Accomplishments 2004-2005**

Charge/Item Reviewed	Policy	Committee	
Review procedure on comprehensive examinations for master's degree programs regarding time test can be taken	A 11.44	Administration	complete
Review requests from departments to change graduate admissions criteria for a specific program.		Administration	HKSS approved by Council Lit/Lang withdrawn
Review the non-degree status and how non-degree students are transferred into degree programs	A 11.35 and A 11.39	Administration	Approved, by Graduate Council and Deans Council. Needs to be posted to web
Curriculum Changes for 2004-05		Curriculum	complete
Graduate Certificates		Curriculum	Discussed at Graduate Council—is being reviewed by committee—Forward to 2005-06
Review Nominations for Graduate Faculty Status		Graduate Faculty, Research & Instruction	complete
Graduate Faculty Review (Senior Faculty—Six Years)		Graduate Faculty Research & Instruction	complete
Determine criteria for reviewing and forwarding applicants to System Graduate Faculty status		Graduate Faculty, Research & Instruction	complete
Review procedure on Graduate Faculty membership to determine if new faculty should be granted associate Graduate Faculty status automatically and mechanism for periodic review.	A 12.05	Graduate Faculty, Research & Instruction	complete

CONFERENCE OF SOUTHERN GRADUATE SCHOOLS 2006 MASTER'S THESIS AWARD

Math, Physical Sciences, and Engineering

Physics, chemistry (including biochemistry), astronomy, atmospheric sciences, geology, earth sciences, oceanography, metallurgy, mathematics, statistics, computer sciences, and engineering

and

Humanities and Arts

History, classics, comparative literature, linguistics, speech, American studies, archeology, art history, music, philosophy (including theology), religion, theatre, language and literature, and architecture

Award

\$500 plus travel expenses for the awardee to attend the 2006 CSGS meeting in Little Rock Arkansas, where the award will be presented on February 25, 2006

Candidacy

Graduate Deans or their designee(s) at CSGS member institutions may nominate one person whose thesis has been accepted in partial fulfillment of master's degree requirements during the past two academic years and/or summer sessions
(Fall 2003 through Summer 2005)

Deadline

Texas A&M-Commerce graduate students must submit their portfolios to the Graduate School by Monday, September 5, 2005

Additional information available on the Graduate School Website
<http://www7.tamu-commerce.edu/gradschool/research/Scholarship.asp>