

Graduate Council Minutes
February 10, 2004

The Graduate Council met Tuesday, February 10, 2004, in the MSC Boardroom at 3:00 p.m. with Interim Dean Elton Stetson presiding. Members present were: Dr. Wendell Edwards, Dr. Judy Ford, Dr. Dick Fulkerson, Dr. Ray Green, Dr. Ted Hansen, Dr. Wayne Linek, Mr. Pradeep Mallareddygari, Mr. Michael Miller, Dr. Chester Robinson, Dr. R. N. Singh, Dr. Jon Travis, Ms. Ka Sai Un, Dr. Janet Walker, Dr. Sandy Weeks, and Dr. Dayle Yeager. Members absent were: Dr. Shawn Carraher, and Dr. Dale Funderburk.

Dr. Stetson called the meeting to order.

Action Items

1. **Minutes.** The December 9, 2003, Council minutes were approved.

Report from Committee on Curriculum

2. Dr Linek presented the committee report on curriculum changes for 2004-05. He made the motion that was seconded by Dr. Singh to approve all curriculum changes approved by the committee. The Council approved the motion unanimously.

Dr. Linek made the motion to concur with the committee concerning curriculum changes that were not recommended by the committee. Dr. Fulkerson seconded the motion and the Council unanimously voted not to approve these changes.

Dr. Linek discussed the remaining curriculum changes that were still pending with the committee. The committee will continue to work with the departments so that the requests can be brought to the Council in March.

Report from Committee on Administration

3. Dr. Walker presented the committee report regarding changes to procedure A11.39 *Course Requirements for the Master's Degree*. Her motion to accept the report was seconded by Dr. Travis and the Council approved the motion unanimously. The Council felt that departments should more closely follow the procedures regarding theses and 595s. It was suggested that departments add statements to the catalog descriptions that clarified the procedures and that students must be in the degree program in order to enroll in 595.
4. Dr. Walker presented the committee report regarding changes to procedure A11.35 *Admission to Graduate School*. The motion by Dr. Walker to accept the report was seconded by Dr. Linek and approved by the Council. The change would allow the Graduate School to grant full admissions to applicants that

- meet probationary admissions standards and have completed twelve graduate hours at A&M-Commerce with no grades below B, unless otherwise directed by the department.
5. Dr. Walker presented the proposed new admissions criteria for Industrial Technology. The Council approved the criteria.
 6. The Council approved the committee recommendation to change admissions criteria for the MBA program. The change will allow applicants to use the GRE score for admission.
 7. Dr. Walker presented the proposed resolution concerning GA/TA stipends and benefits. The Council approved the resolution that included the following:
 - a. An increase in stipends for GA/TAs.
 - b. Make available faculty/staff parking permits for all doctoral assistants.
 - c. Allow departments to award assistantships on a 9-month basis.
 - d. Allow GA/TA positions to be converted to research assistants (RA) when warranted.
 - e. Request to conduct a campus-wide needs assessment of GA/TAs.

It was suggested that A&M-Commerce provide tuition waivers for new doctoral students so that we can be competitive in the national market.

Report from Committee on Faculty, Research & Instruction

8. Dr. Travis submitted the committee report on requests for graduate faculty status. He moved that Associate membership be awarded to Dr. Orren Dale and Dr. Cynthia Harr and Senior membership to Dr. Mary Ann Gaines. The motion was seconded by Dr. Linek and approved by the Council.

Information Items

1. The report on *Temporary Graduate Faculty for Spring 2004* was distributed. It was noted that a high number of graduate courses are being taught by temporary graduate faculty.
2. Dr. Stetson reported on the consultations with Tom Jackson regarding graduate recruitment.
3. Dr. Stetson informed the Council that the new procedure on cross-listing undergraduate courses with graduate courses has been approved by President McFarland.

Adjournment

The meeting adjourned at 3:55 p.m.

Secretary to the Graduate Council