

Graduate Council Minutes
December 9, 2003

The Graduate Council met Tuesday, December 9, 2003, in the MSC Boardroom at 3:00 p.m. with Interim Dean Elton Stetson presiding. Members present were: Dr. Larry Chaloupka for Dr. Sandy Weeks, Dr. Dick Fulkerson, Dr. Dale Funderburk, Dr. Ray Green, Dr. Wayne Linek, Mr. Pradeep Mallareddygari, Mr. Michael Miller, Dr. Chester Robinson, Dr. Jon Travis, Ms. Ka Sai Un, Dr. Janet Walker, and Dr. Dayle Yeager. Members absent were: Dr. Shawn Carraher, Dr. Wendell Edwards, Dr. Judy Ford, Dr. Ted Hansen, and Dr. R. N. Singh.

Dr. Stetson called the meeting to order.

Action Items

1. **Minutes.** The October 14, 2003, Council minutes were approved.

Report from Committee on Faculty, Research & Instruction

2. **Cross-listing Graduate & Undergraduate Courses.** Dr. Jon Travis presented a committee report regarding cross-listing graduate and undergraduate courses. The committee determined that the practice of cross-listing graduate and undergraduate courses “needs to be formalized and should conform to SACS guidelines.” The Committee proposed that “departments that perceive a need to cross-list courses for both undergraduate and graduate credit should seek Graduate Council approval through the standard curriculum change process... Students enrolled in courses that are offered for both undergraduate and graduate credit are expected to complete requirements beyond those expected of an undergraduate. A maximum of three courses offered at the undergraduate and graduate level may be taken for graduate credit under this procedure.” The motion to approve the report was made by Dr. Travis and seconded by Dr. Linek. The Council unanimously approved the report.
3. **Scholarship Committees.** Interim Dean Stetson presented the proposed Scholarship Committees for 2003-04. The Council approved the following committees:
Master’s Student Scholarships: Dr. Sandy Weeks (chair), Dr. Dayle Yeager, Dr. Dale Funderburk, Dr. Judy Ford, Mr. Michael Miller, and Dr. Cynthia Harr. The committee will review the Sowers Scholarship,

Lenoir Scholarship and Distinguished Master's Student Scholarship applications.

Doctoral Student Scholarships: Dr. Ray Green (chair), Dr. Chester Robinson, Dr. Richard Fulkerson, Dr. Wayne Linek, Dr. Jon Travis, and Dr. Carolyn Kneese. The committee will review applications for the Lafferty Scholarship, the Distinguished Doctoral Student Scholarship and Distinguished Dissertation Awards.

4. **Graduate Council Discussions.** Graduate Council members were asked to voice their concerns and comments on the following issues. Committee chairs and members will take the information back to their committee meetings.
 - a. Clarification on the 595 Research course
 - b. Second Master's courses from a previous degree
 - c. Academic Suspension (six year suspension, and using duplicated courses)
 - d. Probationary Admissions (students who have already accumulated 12 hours)

Information Items

1. Dr. Stetson informed the Council that Ka Sai Un (doctoral representative) was appointed to the Library Director Search committee.
2. Data on graduate applications, admissions and matriculated students was distributed to the Council.
3. Mr. Tom Jackson (GAPSEMC) will be returning to campus to work with small groups on departmental recruitment plans.
4. Graduate students can now use the electronic major/degree request form to change their status.

Adjournment

The meeting adjourned at 4:07 p.m.

Secretary to Graduate Council