

AGENDA
Graduate Council
December 12, 2006

Action Items

Minutes of last Graduate Council Meeting, November 14, 2006

Committee Reports

Committee on Administration (Dr. Jeff Kopachena)

Admissions Criteria
Health & Human Performance
Chemistry
Psychology & Special Education

Committee on Curriculum (Dr. John Hanners)

Curriculum Change Process
Graduate Certificate in Criminal Justice

Committee on Faculty, Research & Instruction (Dr. Sue Espinoza)

Limiting the hours of Experiential Credit earned toward a master's degree

Discussion Items

1. Thesis/dissertation committee members that leave the university
2. English Proficiency exams, i.e., TOEFL or IELTS

Next Meeting: February 13, 2007

Adjournment

Graduate Council Agenda Item
Administration Committee – Approval of Admissions Criteria

The Administration committee met on November 21 at 12:30 PM. Present were Jeff Kopachena (chair), Janet Walker, Harry Fullwood, and Adena Young. The committee reviewed 3 proposals for changes in admission criteria. All three were approved.

1. Department of Health and Human Performance

Old criteria:

- Admission to graduate school
- An undergraduate degree or equivalent in health or kinesiology, human performance, or closely related field or special provisions which may include the completion of selected undergraduate courses.

New criteria:

- Admission to graduate school
- Submit score on verbal and quantitative sections of GRE
- Successful completion of undergraduate foundation courses specific to selected graduate program
- Two letters of reference from sources acquainted with applicant's academic capabilities
- With consensus of the department's graduate faculty deficient students may be granted probationary status. Deficiencies must be removed by end of second semester of enrollment.

2. Chemistry

Old criteria:

- admission to the graduate school
- recommendation
- scores on GRE
- undergraduate record

New criteria:

- Admission to graduate school
- Academic transcripts from all colleges and universities attended
- Two letters of reference
- Personal statement about achievements, career goals, and interest in TAMUC
- GRE (general and chemistry)
- TOEFL for students whose native language is not English.

3. Department of Psychology and Special Education (MS or MA in Psychology)

Old criteria:

- Admission to graduate school
- GPA of at least "B" (3.00) in bachelor's degree and/or B+ (3.50) in completed graduate courses
- GRE scores for the quantitative, verbal, and analytical/writing sections
- Three letters of recommendation
- Brief essay stating professional goals.

New criteria:

- Admission to graduate school
- GPA of at least "B" (3.00) in bachelor's degree and/or B+ (3.50) in completed graduate courses
- GRE scores for the quantitative, verbal, and analytical/writing sections
- Three letters of recommendation
- Brief essay to include:
 - biographical statement
 - statement of training and experience working with diverse populations
 - research experience and interest
 - how program will meet training interests and goals
 - professional goals and aspirations for the future

Graduate Certificate in Criminal Justice Management
Texas A&M University-Commerce
Department of Sociology & Criminal Justice

PURPOSE

The purpose of the Graduate Certificate in Criminal Justice Management is to offer those who are employed with law enforcement agencies, corrections (state jail and state prison system personnel, adult and juvenile parole and probation officers), and courts (court clerks, etc.) personnel an opportunity or method by which to obtain university level hours that will aid them in their advancement toward management level responsibilities or increase their supervisory skills and knowledge that will assist them in future promotions. The Certificate is not to take the place of an earned Master's degree but it can serve one of two purposes. First, it can provide advanced or post-bachelor's degree university hours for that individual who does not seek another degree at this time. Second, the completion of these twelve hours can be applied toward a Master's degree at Texas A&M University-Commerce (where it presently has a Master's of Sociology with an emphasis in Criminal Justice).

PROGRAM

The program is designed to be a weekend program that will consist of designated weekends that the class will meet during the semester (although not confined to the regular semester timeframe). Each class will meet a minimum of 45 hours with those hours identified in the class syllabus.

CERTIFICATE COURSE WORK

A student registered in the graduate school to receive a graduate certificate must complete 12 semester hours from the following list of courses:

- CJ 514 Family Violence
- CJ 530 Seminar in Crime and Delinquency
- CJ 531 Contemporary Issues in Criminal Law
- CJ 568 Seminar in Corrections
- CJ 597 Special Topics (organized class and may be repeated when topics vary)

REQUIREMENTS TO OBTAIN THE CERTIFICATE IN CRIMINAL JUSTICE MANAGEMENT

1. Each applicant to the Certificate in Criminal Justice Management program must hold a bachelor's degree from a regionally accredited institution.
2. Each applicant must complete a graduate school application and identify him or herself as a nondegree seeking applicant. Later, if a student decides he or she will seek a graduate degree the student may complete an additional form to change his or her status.
3. All courses required in the certificate program us be earned from Texas A&M University-Commerce.

4. Course substitution will not be allowed.
5. Students must have a 3.00 GPA on all courses used for the certificate.

My Discussions | My Departments | Entire Course Inventory | Courses With Forms | Curriculum Changes | Profile | View Course Status | Log-out

Help

My Discussions

The following is a curriculum changes in which you have access to the discussions. Please click on the 'Discussion' link below to access the form and discussion. If you want to see the archives of all discussions, please click [here](#)

Course prefix and number	Title	Form	Access as	
ANS 521	ADVANCED POULTRY PRODUCTN	FORM 4: Course to be Deleted	Graduate Council	Discussion
CHEM 501	GRAD SEMINAR	FORM 3: Change Course	Graduate Council	Discussion
CHEM 502	SAFETY IN CHEM LAB	FORM 3: Change Course	Graduate Council	Discussion
CHEM 514	BIOCHEMISTRY	FORM 3: Change Course	Graduate Council	Discussion
CHEM 515	SYNTHN ORG TRANSFORM	FORM 3: Change Course	Graduate Council	Discussion
CHEM 521	THERMODYNAMICS	FORM 3: Change Course	Graduate Council	Discussion
CHEM 522	QUANTUM CHEMISTRY	FORM 3: Change Course	Graduate Council	Discussion
CHEM 527	SPECTROSCOPIC METHODS	FORM 3: Change Course	Graduate Council	Discussion
CHEM 529	WORKSHOP IN CHEMISTRY	FORM 3: Change Course	Graduate Council	Discussion
CHEM 531	THEORY INORGANIC CHEMISTRY	FORM 3: Change Course	Graduate Council	Discussion
CHEM 533	REACTION MECH INORG CHEM	FORM 3: Change Course	Graduate Council	Discussion
CHEM 589	INDEPENDENT STUDIES	FORM 3: Change Course	Graduate Council	Discussion
CHEM 597	SPECIAL TOPICS	FORM 3: Change Course	Graduate Council	Discussion
CSCI 505	Internship	FORM 1: Add/Reinstate Course	Graduate Council	Discussion
CSCI 564	Image processing with app	FORM 1: Add/Reinstate Course	Graduate Council	Discussion
ECE 548	Inquiry-Based Learning	FORM 1: Add/Reinstate Course	Department Staff	Discussion
EDAD 508	FAC LEARN FOR DIV STUDENTS	FORM 3: Change Course	Department Staff	Discussion
EDAD 554	LEADING THE LEARNING COMM	FORM 3: Change Course	Department Staff	Discussion
EDAD 574	DEV QUALITY INSTRUCT PROGRAMS	FORM 3: Change Course	Department Staff	Discussion
EDAD 595	RESEARCH LIT & TECHNIQUES	FORM 3: Change Course	Department Staff	Discussion
EDAD 602	COMM FOR EFFECT LEARNING	FORM 3: Change Course	Department Staff	Discussion
EDAD 607	USING EVAL AND DATA TO IMP LEA	FORM 3: Change Course	Department Staff	Discussion

**TEXAS A&M UNIVERSITY-COMMERCE
PROCEDURES**

11.04.99.R0.28 Awarding Graduate Experiential Credit

Effective April 10, 2001

Supplements System Policy

1. The University does not generally award graduate academic credit for experiential learning. This procedure provides a means by which the University may consider the awarding of graduate credit for experiential learning in order to meet emerging state educational priorities and mandates. Awarding of this credit will be based solely on experiential learning that is part of an agreement between the University and another regionally accredited institution or certifying agency.
2. Requirements for the awarding of such credit require formal agreement between A&M-Commerce and a regionally accredited educational institution or agency licensed by the State of Texas to provide professional certifications, which have historically been limited to universities. These agreements shall require the approval of the departmental faculty, academic dean, the graduate dean, and the provost and will comply with all SACS accreditation guidelines.
3. Departments in coordination with the graduate dean and registrar will be responsible for processing university approved experiential learning credits offered by regionally accredited educational institutions or agencies licensed by the State of Texas and in insuring the following:
 - a. Awards credit only for documented learning which ties the experience to the theories and data of the relevant academic fields;
 - b. Awards credit only to a matriculated student, identifies such credit on the student's transcript as credit for experiential learning, and is prepared, upon request from another institution, to document how such learning was evaluated and the basis on which such credit was awarded;
 - c. Takes steps to ensure that credit for experiential learning does not duplicate credit already awarded for courses in the student's academic program;
 - d. Adopts, describes in appropriate institutional publications, implements, and regularly reviews policies and procedures for awarding credit for experiential learning;
 - e. Clearly describes, and establishes the validity of, the evaluation process and criteria for awarding credit for experiential learning.
4. The combination of transfer credit and graduate experiential credit cannot exceed one-third of the credit required for the master's degree, with a maximum of twelve semester hours.

Formatted: Indent: Left: 0",
Hanging: 0.38"

References: New Procedure
Reviewed by the 2001-02 Graduate Council

CONTACT FOR INTERPRETATION: Dean of Graduate Studies & Research