

Agenda
Graduate Council
December 9, 2008 3:00 – 4:00 p.m.
Rayburn Student Center
Pride Conference Room (#231)

Action Items

Minutes of last Graduate Council (November 11, 2008)

Committee Reports

Committee on Curriculum

Revision of Procedure 11.04.99.R0.21 Master's Degree Research
Component

Committee on Graduate Faculty, Research & Instruction

Revision of Senior Review form
Senior Review (Spring 2008)

Discussion Items

Graduate Students at Mesquite Metroplex Center

Information Items

Graduate School Holiday Reception

Wednesday, December 10, 2008 2:00 – 4:00 p.m.

Update on Graduate Program Reviews

Update on Spring 2009 Enrollment

Commencement, December 13, 2008

Research Workshops

Finding Grant Opportunities February 11, 2009

Ethics in Research February 17, 2009

Grantwriting 101 February 24, 2009

Next Meeting: February 10, 2008

Adjournment

GRADUATE COUNCIL MINUTES

November 11, 2008

The Graduate Council met Tuesday, November 11, 2008, in the MSC Boardroom at 3:00 p.m. with Dean Allan D. Headley presiding. Members present were: Dr. Ken Alford, Dr. Harry Fullwood, Dr. John Hanners, Dr. John Humphreys, Dr. Ben Jang, Dr. Jeff Kopachena, Dr. Sharon Kowalsky, Ms. Jonne Atkins for Ms. LeAnn Nash, Dr. Linda Openshaw, Dr. Chester Robinson, Dr. Derek Royal, Ms. Stacey Stancik, Dr. Jon Travis, Dr. Janet Walker, and Dr. Dayle Yeager. Dr. Steven Shwiff were absent. Dr. Mary Beth Sampson, Interim Vice Chair, was also in attendance.

Action Items

The minutes from the last Graduate Council, October 14, 2008, were approved.

Dr. Randy McBroom made an informative presentation on *Formula Funding & Accountability* and how proposed changes will affect A&M-Commerce. He also mentioned the Coordinating Board's 18 *Characteristics of Texas Public Doctoral Programs*, and pointed out that for our 6 doctoral programs, this information will be made available on the web next spring.

Discussion Items

Committee on Administration

Dr. Travis presented a committee report to make changes to procedure 11.04.99.R0.11 *Admission to the Graduate School*. The committee recommended adding another option for graduate students who are admitted to a master's degree program on probationary status to achieve full admissions status. The Council unanimously approved the following option: Complete 9 semester hours of graduate coursework with a graduate GPA of at least 3.40 and no grades below B and approval of the major department. The proposed changes will be submitted to Deans Council for review.

Dr. Travis also presented a committee report to change procedure 11.04.99.R0.19 *Graduate Student Course Loads* to indicate that a doctoral student admitted to candidacy and enrolled in 3 hours of 718 dissertation credit will be considered half-time. The Council unanimously approved the report which will now be considered by Deans Council.

Committee on Graduate Faculty, Research & Instruction

Dr. Royal presented the committee recommendation for senior graduate faculty membership for Dr. Mildred Pryor (Marketing & Management). The Council unanimously approved.

Information Items

Dr. Fullwood updated the Council on the Strategic Enrollment Committee Scholarship Initiatives for Spring 2009. There is only a short time to get the word out about the Stimulus Scholarships and faculty will be an integral part of the process.

Dean reported that the A&M System's Pathways Student Research Symposium and the Pathways Junior Faculty Workshop hosted by A&M-Commerce on November 7 & 8, 2008 were successful. There were 475 students and 209 posters at the Research Symposium and 48 junior faculty registered for the workshop.

ADJOURNMENT

The Council adjourned at 4:00.

Louise Skinner

Secretary to the Graduate Council

11.04.99.R0.21 Masters Degree Research Component

Effective September 1, 1996, Supplements System Policy 11.04, Reviewed by Graduate Council FY02

FOR DISCUSSION, I PROPOSE THE FOLLOWING WITH ~~LINE-OUTS FOR~~ DELETES AND **BOLD FACE** FOR ADDITIONS.

1. The awarding of a master's degree implies not only the mastery of specific knowledge in ones field of study but also the acquisition of skills necessary to undertake successful research. Research in any field entails an organized effort to test theories, solve problems and advance knowledge. To assure that all master's candidates understand their disciplines research methods and means of evaluation and application, the university requires **one of two** a departmental research course **options**.

2. Option I: 518, Thesis, is a significant work based on an original idea and which makes a creative contribution to and advances knowledge in the student's areas of interest and expertise. It is designed to provide a culminating experience to the master's degree.

3. All students writing a thesis must submit a departmentally approved thesis proposal to the Graduate School at least one semester prior to graduation. The student must also be enrolled in three semester hours of 518 during the semester in which the thesis is accepted by the Graduate School.

4. All 518s involving human subjects must be in compliance with University Rule A15.02 Human Subjects Protection.

5. A student must enroll in the 518 course within the major department.

6. Option II: 595. The 595 title, as long as it conveys the research component, may vary from program to program.

~~3-~~ 7. The 595 course is required for all non-thesis master's degree programs.

~~4-~~ **8.** The department offering the 595 course has autonomy in its organization and instructional operation; however, completion of the course will be evidenced by a product that shall be available for reference in the department for a minimum of three years.

9. All 595s involving human subjects must be in compliance with University Rule A15.02 Human Subjects Protection.

~~5-~~ **10.** A student must enroll in the 595 course within the major department. Exceptions to this policy must receive written permission from the department head and be filed in The Graduate School.

2. List theses and dissertations directed in the past six years (must include author, title, and date graduation; must also include location if not at A&M-Commerce):

Deleted: Number of dissertations supervised in the past six years

Deleted: ____.

3. List thesis and dissertation committee(s) served on in the past six years (must include student name and degree sought; must also include location if not at A&M-Commerce):

4. **Provide a curriculum vitae, making sure to list all publications and/or creative activities and presentations at professional meetings for the past six years.**

Deleted: listing

5. Along with your curriculum vitae, submit evidence of scholarly or creative activities undertaken in the past six years. These should come in the form of already published scholarship (e.g., copies of journal essays, book chapters, and monographs) or reproductions and announcements of creative works (such as event programs, show reviews, or photographs/recordings of work) in the applicant's specific discipline. Preference should be given to scholarship and creative activities that have been peer reviewed. Applicant will need to provide substantive evidence to enable the Graduate Council to ascertain the applicant's level of scholarly or creative activity since the last Senior Graduate Faculty status review.

6. **Provide any other information which you feel the Council should consider in determining your work as a "productive and creative scholar," over the past six years.**

Deleted: that you are currently (past six years)

Deleted: .

Graduate Faculty Review/2

NOTE: INDIVIDUALS LISTED BELOW MAKE RECOMMENDATION AS TO GRADUATE FACULTY STATUS; HOWEVER, THE FINAL DECISION RESTS WITH THE GRADUATE COUNCIL.

Faculty Member		Date
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Departmental Graduate Faculty Representative	Approved/Disapproved	Date
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Head of the Department	Approved/Disapproved	Date
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Dean of the College	Approved/Disapproved	Date
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Chair, Graduate Council Committee on Graduate Faculty	Approved/Disapproved	Date
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Graduate Council Decision	Approved/Disapproved	Date
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Dean of the Graduate School	Approved/Disapproved	Date
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Can you please ask the new representatives to stay in contact with the graduate students at the Metroplex site? We are not always considered in groups or communications for matters that pertain to the student body. In fact designating a site representative might help extend the interest in the organizations. What do you think?



The Graduate School

*would like to extend an invitation to you to
attend our annual Holiday Reception.*

*This year's event will be held on
Wednesday, December 10th,
from 2 p.m. until 4 p.m.*

The cheeseball competition has been retired, but this year's competition will still be "round"—come enjoy your favorites: sausage balls, meatballs, truffles and many other "balls" with us.