

# BANNER DEPOSIT

Date \_\_\_\_\_

SIS Cash Clearing 001905-00000-1610

Department \_\_\_\_\_

Total Receipts \$ \_\_\_\_\_

Cash Short/Over \$ \_\_\_\_\_

Total Deposit \$ \_\_\_\_\_

Cashier Name	Cashier Total
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_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Explanation of Cash Short/Over (include student name and SS#)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Deposits are required the next working day whenever amount on hand reaches \$25 and at least once every 3 business days, regardless of amount. Persons transporting deposits in excess of \$2,500 MUST be accompanied by a A&M Commerce police officer.