

01.01.01.R1

Rule for Rule Development

Approved September 1, 1996

Revised December 5, 2008



Rule Statement

The President and Chief Executive Officer shall establish rules that shall be used as governance documents for Texas A&M University-Commerce. University rules supplement, and therefore cannot conflict with, policies or regulations of The Texas A&M University System.

Reason for Rule

Rules are unique to the university in matters not specifically addressed in system policies and regulations.

Procedures and Responsibilities

1. The university Compliance Officer is responsible for coordinating the rule submission process.
 2. Proposed rules can be submitted by faculty and staff through their respective administrative channels.
 3. If a rule is accepted for consideration by the respective vice president, the rule will be reviewed by other administrators as directed by the vice president. After considering these comments, and should the vice president recommend approval, the rule will be submitted to the University Executive Council for review. The University Executive Council will recommend to the President for denial or approval.
 4. The President is the final authority for approval. If approved by the President, the Compliance Officer will submit the rule to the system for review.
 5. Once the rule is reviewed at system level and approved by the Chancellor, the Compliance Officer will distribute the rule to the university personnel responsible for implementation and compliance. Courtesy copies may be submitted to other appropriate individuals. If a new or revised rule is pertinent to the responsibilities of certain employees, training may be required as designated by the President.
 6. The Compliance Officer will ensure that the most current version of university rules are kept in hard copies and maintained on the university website. Links to rules will be provided to the system.
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Related Statutes, Policies, or Requirements

01.01 System Policies, Regulations, and Member Rules
01.01.01 Development and Publication of Regulations and Rules

Contact Office

Compliance Officer
President's Office
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